



Cooperation for Holistic Agriculture Innovation Nests in Sub-Saharan Africa

GRANT AGREEMENT NUMBER 101082963

D1.1. VPO-Virtual Project Office





Virtual Project Office (VPO) is an virtual cloud containing partner folders to which partners have access via institutional coordinators credentials for access to HSWT Moodle platform. The partners will use the VPO to upload project documentation and financial supporting documents to their folders.

Management tool internal WbMoodle



Source: <https://wbmoodle.hswt.de/>

The CHAIN project brings together 10 different partners in six countries. This kind of international work requires good communication, good management and a common structure to get everyone involved. To bring everyone together and to share documents, tasks and information, CHAIN uses the web portal wbmoodle.

Wbmoodle is a Platform for continuing education and internationalisation at Weihenstephan-Triesdorf University of Applied Sciences. It is published on behalf of the president of the HSWT.

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WbMoodle module E+ CBHE Project CHAIN – 101082963

The HSWT Moodle platform serves as a comprehensive hub for project coordination. It allows project coordinators to share essential documents and provides participants access to workshop materials, updates on upcoming workshops through forum communication, and the ability to collect and analyze evaluation data. This centralized system enhances collaboration and transparency among all stakeholders.



Link: <https://wbmoodle.hswt.de/course/view.php?id=3455>

Before being able to use the BASIS module, each member of the project must create an account on [HSWTWBMoodle](#).

After successful registration you will receive an email from the IT-Service of HS Weihenstephan-Triesdorf (servicedesk@hswt.de) with a link to confirm your registration. Please open this link in your internet browser! On the wbmoodle page you will see the message "Registration has been confirmed". Please click on the "Continue" button. *Congratulations!* The CHAIN module is now open for you to use! Go to [E+CBHE Project CHAIN -101082963](#).

Do you already have an account on HSWTWBMoodle? Then log in and go to [E+CBHE Project CHAIN -101082963](#). (the login key is: CHAIN2023). **Please don't create more than one account.** If you forget your password, you can reset it at any time by clicking on "Forgot your password?"

WbMoodle management

One or two people with IT skills will be delegated from each university. These people will be responsible for managing the portal and uploading/updating the required information/data on the CHAIN portal. The IT Team

WbMoodle can be adapted to the needs of each project. The tools currently used are for uploading folders, documents or providing information. All possible tools that can be used in wbmoodle are shown below.


To edit in the wbmoodle portal it is necessary to enter the "edit mode". The interface will change and it is possible to start editing all the details.



Structure of the CHAIN Module

In the CHAIN module, the following structure has been developed, as shown in Picture 1 and 2..

E+ CBHE Project CHAIN – 101082963



Kurs Einstellungen Teilnehmer/innen Bewertungen Berichte Mehr ▾

- › Forum - Communication Alles einklappen
- › Online Team-Meetings
- › Time Sheet Staff
- › CONTRACTS AND LEGAL INFORMATION
- ✓ Universite de Kara (UK/Togo)
- ✓ Universite de Lome (UL/Togo)
- › South Eastern Kenya University (SEKU/Kenya)
- › Jaramogi Oginga Odinga University of Science and Technology (JOUST/Kenya)
- › Farming Systems Kenya (FSK/Kenya)
- › Federal University Of Technology, Minna (FUTMINNA/ Nigeria)
- › Alex Ekwueme Federal University, Ndufu-Alike (AE-FUNAI/ Nigeria)
- › Uniwersytet Przyrodniczy We Wroclawiu (UPWR/Poland)
- ✓ Universitatea Pentru Stiintele Vietii "Ion Ionescu De La Brad" Din Iasi (IULS/Romania)

Figure 1: Screenshot of the HSWT Moodle course for the CHAIN Project, showing folders for all partner universities.





- › CONTACT INFORMATION ALL PARTNERS
- › DELIVERABLES AND REPORTING
- › EVALUATIONS
- › Steering Committee
- › DISSEMINATION MATERIAL
- › WP1: Preparatory activities
- › WP2: Curricula Innovations
- › WP3: Innovation of learning methods & teaching methodology
- › 3.1. Training of partner staff on adult learning and student-centered teaching
- › 3.2. Training of partner staff on e-learning and use of digital tools in teaching and learning, 15.11.2024
- › 3.2. Training of partner staff on e-learning and use of digital tools in teaching and learning, 10.12.2024
- › 3.5 Training of Partner Staff on organization of HACKATHON
- › WP 4: Creation of CHAINs
- › 4.4 TOT on writing Proposals for International Donors
- › WP5: Communication, Dissemination and Impact
- › WP6: Project management and quality control
- › WP 7 Agricultural and Food Economics Course Development
- › MINDMAP

Figure 2: Overview of subjects and work packages listed in the HSWT Moodle course for the CHAIN Project

Contracts and Legal Information

The next topic is "Contracts and Legal Information". There are folders containing the CHAIN documents. The CHAIN project proposal, Financial Regulation, the Grant Agreement, the Consortium Agreement and the Information by SyGMA are stored here. (Picture 4)

✓ CONTRACTS AND LEGAL INFORMATION

- Project proposal
- Budget
- Consortium Agreement



PROPOSAL 101082963-CHAIN-ERASMUS-EDU-2022-CBHE



BUDGET 101082963-CHAIN-ERASMUS-EDU-2022-CBHE-PART B Section 3



CHAIN CA signed HSWT



GANTTCHART CHAIN 16.11.2023




22873 20230711 chain grant agreement -

Figure 3: Content of “Contracts and Legal Information” part

Deliverables and Reporting


"Deliverables and Reporting" allows partners upload the documengs (reports, evidences, pictures, newsletters etc.) regarding the deliverables and milestones of the CHAIN. Each university that has done any event, task or activity regarding the project plan, can upload the evidence in this part (figure 4).

✓ DELIVERABLES AND REPORTING



Hand over deliverables

E+ CBHE B&B / DELIVERABLES AND REPORTING / Hand over deliverables / View list

 Hand over deliverables

You can hand over the finished deliverables here. Please name the deliverables as written in M&E Subject (number and title). To add a new document scroll down below the chart. There you can click on "add entry" and insert the file to the right workpackage.

A list of necessary deliverables with type, due date, responsible HEI and special requirements is attached following:

DOMAIN	M&E SUBJECT	TYPE	DUE DATE	RESPONSIBLE HEI	REQUIREMENTS
WP1	D1.1 Kick-off meeting report with annexes	Report	M1 (06/23)	HSWT & UK	English
WP1	D1.2 Project implementation and financial management training and evaluation report	Report	M2 (07/23)	HSWT	
WP1	D1.3 Feasibility study report	Report	M6 (11/23)	VUB & USSEN	E-Document in English and French
WP1	D1.4 Analysis report of gaps and access barriers to disadvantaged students	Report	M6 (11/23)	VUB	E-Document in English and French
D2.1	Student practice &				E-document in

PG: Peter Gerdsmann
20 Dec 2023

Last edited: 20 Dec 2023

Deliverables WP1
Deliverables WP2
Deliverables WP3
Deliverables WP4
Deliverables WP5
Deliverables WP6
Deliverables WP7
Tags

Quality Assurance Plan final.pdf

Figure 4: The CHAIN deliverables evidence repository

How do I submit the evidence of deliverables?

This can easily be done in 4 steps (see figure 5).

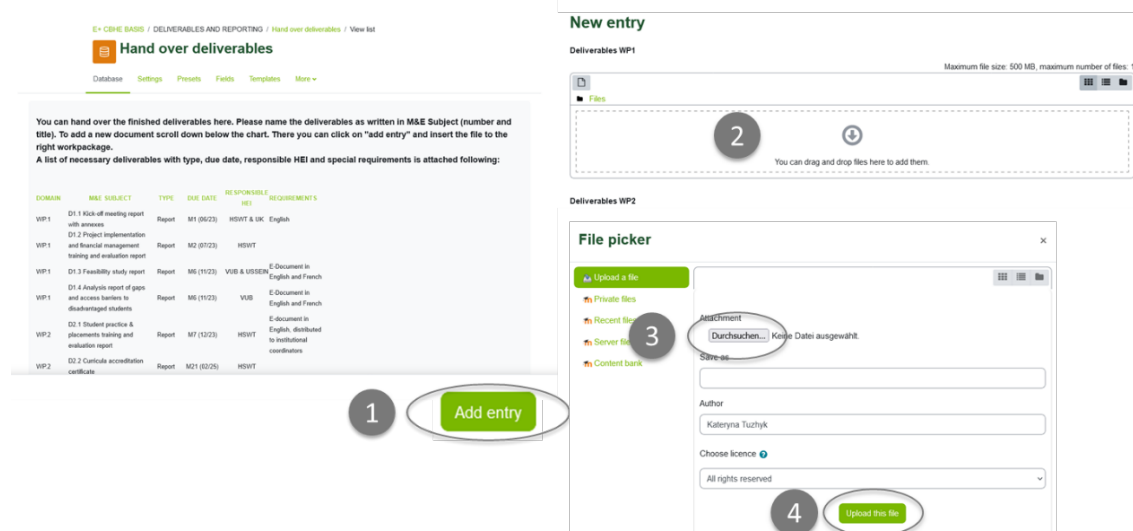


Figure 5. Illustrated way of uploading a file to the “Hand over deliverables” section

1. Press “Add entry”
2. Drag and drop the preferred file
3. Press “Durchsuchen...” and select the preferred file on your device or external storage
4. Press “Upload the file”.

Document submitted by one can be viewed and downloaded by other member of the project. This tool allows easy exchange between partners with data.

Annex [1](#) provides a list of deliverables divided into work packages for ease of reference.

Evaluation

This part consists of surveys. Regarding the QA regulations, all activities, events in the framework of CHAIN have to be evaluated by the participants according to the Key Performance Indicators (KPI) of the CHAIN project.

Each evaluation must be completed as soon as it has been created with all the requirements (gender, number of participants, see QA plan). This is an EU requirement.

How do I add the evaluation questioner to the section?

This can easily be done in 4 steps (see figure 6):

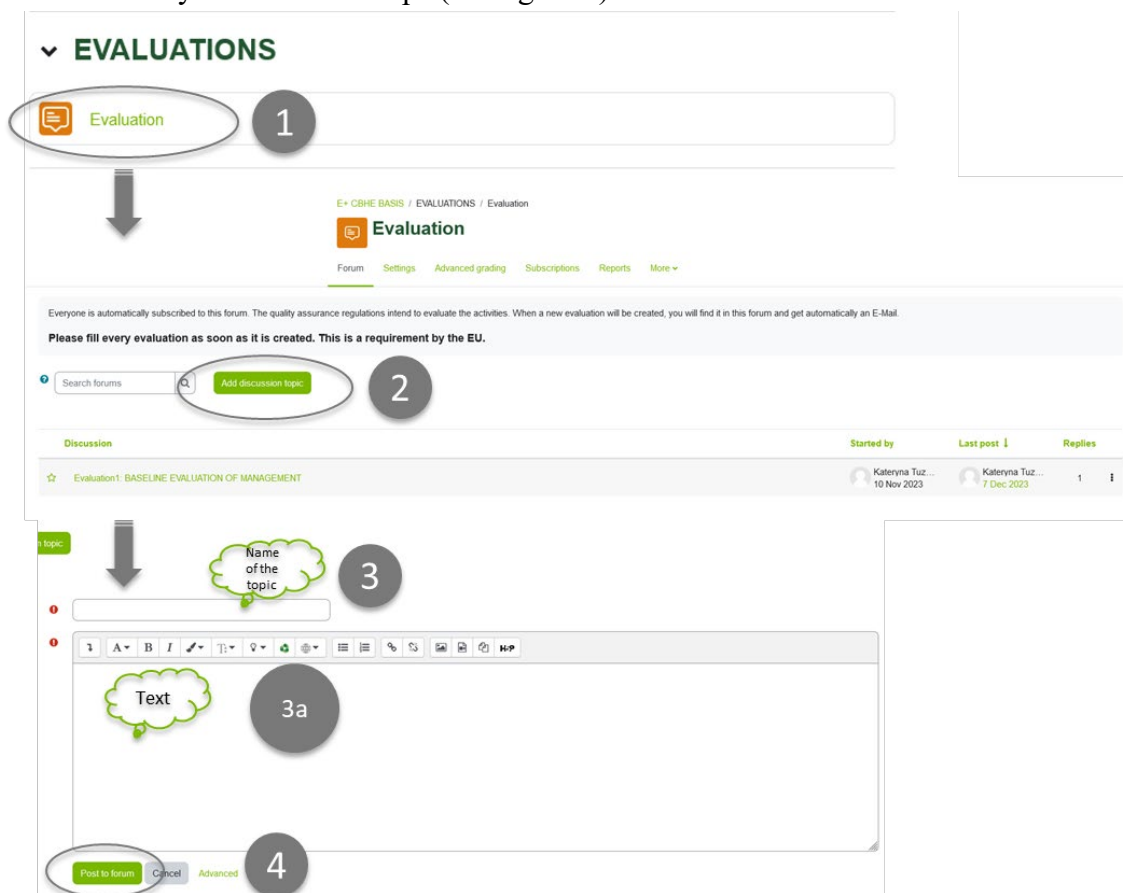


Figure 6. Illustrated way of adding the questioners to the “Evaluation” section

1. Press the “Evaluation” button
2. Press “Add new topic”
3. Type the name of the topic
 - 3a. Write the text (link of the questioner, QR code etc)
4. Press “Post to forum”

In order to ensure that information reaches all partners, **everyone is automatically subscribed** to this forum. This means that in case of any activity (e.g. a new evaluation is created), all members will automatically receive an email with a link to the survey.

Dissemination Materials

Dissemination material (e.g. posters, social media images or information) can be downloaded and found here. All rights reserved. If someone doesn't want to be published, don't put them in the picture!

Learn more about private data here: <https://www.consilium.europa.eu/en/policies/data-protection/>

How do I add the evaluation questioner to the section?

This can easily be done in 5 steps (see figure 7):

Figure 7. Illustrated way of adding the data to the “Dissemination material” section

5. Press the “Material for dissemination”
6. Press “Add entry”
7. Drag and drop the preferred file
8. Press “Durchsuchen...” and select the preferred file on your device or external storage
9. Press “Upload the file”.

Steering Committee

The Steering Committee has its own section to share its documents. The Steering Committee includes all the directors of the higher education institutions. General agreements, documents and minutes of meetings are shared there (figure 8).

Figure 8: Steering Committee sector, CHAIN

Work Packages 1 - 7

Each work package also has a space for sharing and store project information. Documents can be uploaded by any CHAIN member from any university with IT access. The CHAIN project consists of 6 work packages (WPs) (see figure 1)

- 1 WP.1 is preparatory WP and will last for 6 months. It has 8 tasks which will allow the project team to prepare for implementation (create virtual office, implementation instruments, project teams) and update the data necessary for planning activities implementation in the vertical WP.
- 2 WP.2 is about creating new master program and innovating agricultural curricula. It has 6 tasks that will cover the development of master program in FVC, accreditation and enrolment of students. Accomplishment of WP.2 leads to fulfilling of specific objective #1.
- 3 WP.3 is about innovation of teaching and improving teacher skills and shifting practices towards more diverse, entrepreneurial and student-centered educational teaching which stimulates innovation and entrepreneurship. It has 5 tasks. Accomplishment of WP.3 leads to fulfilling of specific objective #2.
- 4 WP.4 is about creation of C.H.A.I.N. nests: Collaborative Holistic Agriculture Innovation Nests, and providing innovation and entrepreneurship support to students and entrepreneurs. It has 10 tasks. Accomplishment of WP.4 leads to fulfilling of specific objective #3.
- 5 WP.5 has 7 tasks focusing on communication with target groups, dissemination of resources and ensuring impact and sustainability of project results.
- 6 WP.6 has 5 tasks related to robust project and finance management and quality control.

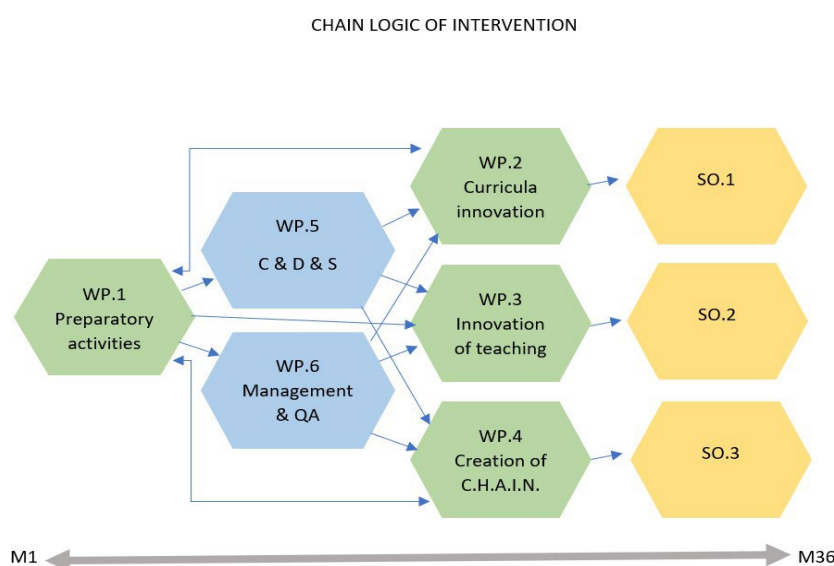




Figure 9: CHAIN Logic of Intervention


➤ **WP2: Curricula Innovations**


➤ **WP3: Innovation of learning methods & teaching methodology**


- 3.1. Training of partner staff on adult learning and student-centered teaching

 Task 3.1 18.11.2024 HSWT Ideas Tweet-Homework

 Task 3.1 18.11.2024 HSWT Summary Report from the answers of CHAIN workshop


 Task 3.1. Participants + pictures 18.11.2024


 Zoom whiteboards

 Tutorials on new teaching tools

Dear colleagues,

I've collected some Youtube tutorials on how to work with Whiteboard on Zoom, Miro and with Canva to create professional presentations. I have tried to find short videos for beginners and there are a lot of tutorials if you are interested in widening your experience with these teaching materials. Just click on the Link above: **Tutorials on new teaching tools**

 Task 3.1_Video_Training of partner staff_HSWT_18.11.2024

 Task 3.1. Participants + pictures 09.12.2024













 Task 3.1 Video-training 09.12.2024

Figure 10: Example of the structure of a work package within Wbmoodle platform.

➤ **WP 4: Creation of CHAINs**

▼ 4.4 TOT on writing Proposals for International Donors

	Task 4.4 Seminar 21.10.2024 - Presentation 1 HSWT - Project planning
	Task 4.4 Seminar 25.10.2024 - Presentation 2 HSWT - Project description and preparation
	Task 4.4 Seminar 04.11.2024 - Presentation 3 HSWT - Project budget preparation
	Task 4.4 Seminar 21.10.2024 - Practical workshop Target Groups
	Task 4.4 Seminar 21.10.2024 - Practical workshop Problems Solutions Tree
	Task 4.4 Seminar 21.10.2024 - Pictures+Participant List
	Task 4.4 Seminar 25.10.2024 - Pictures+Participant List
	Task 4.4 Seminar 04.11.2024 - Pictures+Participant List
	Task 4.4 Seminar 21.10.2024 - Video
	Task 4.4 Seminar 25.10.2024 - Video
	Task 4.4 Seminar 04.11.2024 - Video

➤ **WP5: Communication, Dissemination and Impact**

Figure 11 Example of the structure of a work package within Wbmoodle platform.



WEIHENSTEPHAN - TRIESDORF
University of Applied Sciences

KURSE DASHBOARD SPRACHE SERVICEDESK

E+ CBHE Project CHAIN – 101082963

Kurs Einstellungen TeilnehmerInnen Bewertungen Berichte Mehr

Eingeschriebene NutzerInnen

Finde Beliebig Auswahl

64 TeilnehmerInnen gefunden

Vorname / Nachname	E-Mail-Adresse	Rollen	Gruppen	Status
AA Alfassassi AROUNA	arounafazaz@yahoo.fr	TeilnehmerIn	Keine Gruppen	Aktiv
MA Mewezenon Adom	mewezenon.adom@student.hswt.de	BearbeiterIn, TeilnehmerIn	Keine Gruppen	Aktiv
DA Delofon Akohin	lucas.akohin@gmail.com	Verantwortliche DozentIn	Keine Gruppen	Aktiv
FA Francis Anosike	francisanosike867@yahoo.com	TeilnehmerIn	Keine Gruppen	Aktiv
AB Agnassim Banito	agnassim.banito@gmail.com	TeilnehmerIn	Keine Gruppen	Aktiv
YB Yunusa Bello	alyunusbello@gmail.com	TeilnehmerIn	Keine Gruppen	Aktiv
DB Dan Bodescu	dbodescu@uaiasi.ro	TeilnehmerIn	Keine Gruppen	Aktiv

Figure 12: Screenshot displaying the number of course participants (64) in the CHAIN Project Moodle platform.

Courseparticipants (64)

Nr	Name	Surname	E-Mail-Adresse
1	Alfassassi	AROUNA	arounafazaz@yahoo.fr
2	Mewezenon	Adom	mewezenon.adom@student.hswt.de
3	Delofon	Akohin	lucas.akohin@gmail.com
4	Francis	Anosike	francisanosike867@yahoo.com
5	Agnassim	Banito	agnassim.banito@gmail.com
6	Yunusa	Bello	alyunusbello@gmail.com
7	Dan	Bodescu	dbodescu@uaiasi.ro
8	Chiemela	Chinma	chinmachiemela@futminna.edu.ng
9	Oana	Coca	oana.coca@agriceda.ro
10	Reine	DOSSOU	bayireine@yahoo.fr
11	Meike	Dlaboha	meike.dlaboha@hswt.de
12	charles	Dwasi	charlodwasi@gmail.com
13	Arkadiusz	Dyjakon	arkadiusz.dyjakon@upwr.edu.pl
14	Anis	Dzankovic	anis.dzankovic@hswt.de
15	Chukwuemeka	Emenekwe	emenekwe.c@gmail.com
16	Ankrumah	Emmanuel	ankrumahemmanuel@gmail.com
17	NAZER	FAMAH SOURASSOU	sfamah@yahoo.com
18	Pascal F Mbissane	FAYE	pascal.faye@ussein.edu.sn
19	Christopher	GOR	kagor2056@gmail.com
20	Peter	Gerstmeier	peter.gerstmeier@student.hswt.de
21	Taiwo Olatunbosun	IMRAN	taiimran@futminna.edu.ng
22	Andrei	Istrate	aistrate@uaiasi.ro



23	Matheaus	Kauti	mkauti@seku.ac.ke
24	Julius	Kilungo	jkilungo@seku.ac.ke
25	Florin	Lipsa	flipsa@uaiasi.ro
26	Malb	Marina	yamalib2010@gmail.com
27	Stanisław	Minta	stanislaw.minta@upwr.edu.pl
28	Benjamin	Muli	bmuli@seku.ac.ke
29	Jane	Munonye	munojane@gmail.com
30	Catherine	Mutemi	cathymute17@gmail.com
31	Grace	Mutia	gmutia@seku.ac.ke
32	Benard	Mweu	bmweu@seku.ac.ke
33	Bernd	Müller	bernd.mueller@hswt.de
34	Nafadjara Abouwaliou	NADIO	nadiow@yahoo.fr
35	Aizhan	Nasyrbekova	aizhan.nasyrbekova@hswt.de
36	Joseph	Nzomoi	jnzomoi@seku.ac.ke
37	Joseph	Nzomoi	jnzomoi@gmail.com
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39	Batcha	OUADJA	ouadjabatch@gmail.com
40	Johnny	Ogunji	ogunjijo@yahoo.com
41	Samuel	Ohanga	samohanga@gmail.com
42	Akindele	Ojo	akindele.ojo@futminna.edu.ng
43	Erick	Okuto	erickokuto@gmail.com
44	Robert	Onyeneke	robertonyeneke@yahoo.com
45	Mary	Orinda	maryakinyi2010@gmail.com
46	Abdullahi	Orire	abdul.orire@futminna.edu.ng
47	Florian	Otto	florian.otto@hswt.de
48	Matilda	Ouma	matildaouma@gmail.com
49	Michał	Pol	michal.pol@upwr.edu.pl
50	Oana-Raluca	Rusu	raluca.strugaru@gmail.com
51	Krzysztof	Rutkiewicz	krzysztof.rutkiewicz@upwr.edu.pl
52	Ralf	Schlauderer	ralf.schlauderer@hswt.de
53	Natalia	Szulc	natalia.szulc@upwr.edu.pl
54	Atti	TChABI	attitchabi@yahoo.fr
55	Denis	Topa	topadennis@yahoo.com
56	Kateryna	Tuzhyk	kateryna.tuzhyk@hswt.de
57	Abdulkadir	Usman	usman.abdul@futminna.edu.ng
58	Ezekiel Salawu	Yisa	ezekiel.yisa@futminna.edu.ng
59	joel	atiglo	joelatiglo@gmail.com
60	safiya	jibrin	safiya.jibrin@futminna.edu.ng
61	adom	mèwèzènon	josephadom24@gmail.com
62	chinenye	onyeneke	chinenyeonyeneke5@gmail.com
63	likita	tanko	unekmelikita@futminna.edu.ng
64	kenneth	wamuga	kenwamuga@gmail.com

