



# Microsoft Teams® Platform: an efficient solution for teaching and knowledge sharing

*Cooperation for Holistic Agriculture Innovation Nests in Sub-Saharan Africa*

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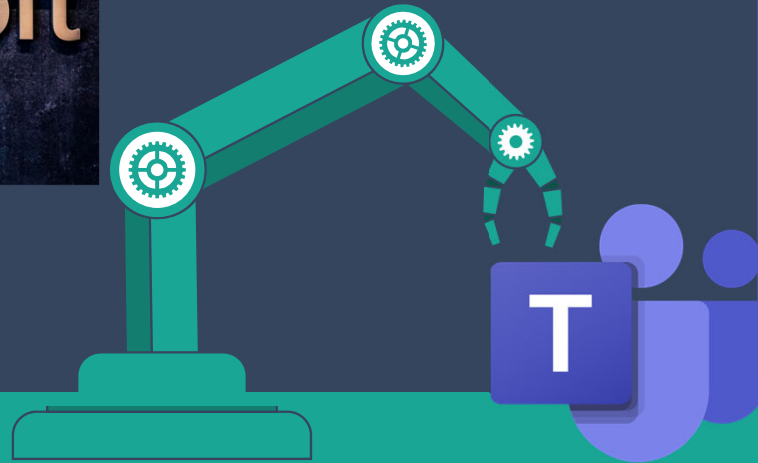
# About the author

Lecturer PhD – Faculty of *Agriculture* –  
*Agroeconomy* Department since 2011

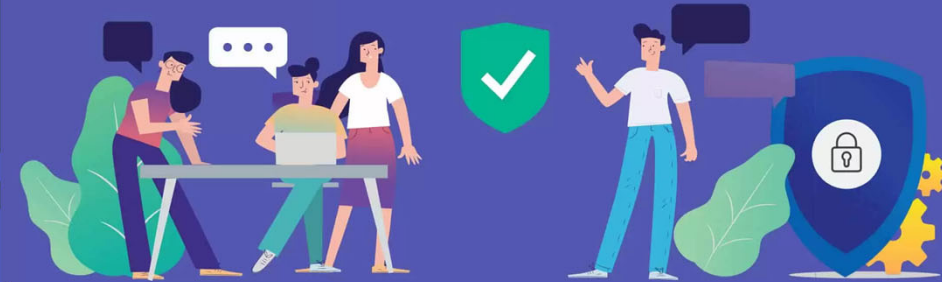
## Teaching courses & seminars including:

- Project Management;
- Businesses Planning and Management;
- General Management;
- Human Resources Management;
- Agricultural Common Policies;
- Regional Policies and Instruments.



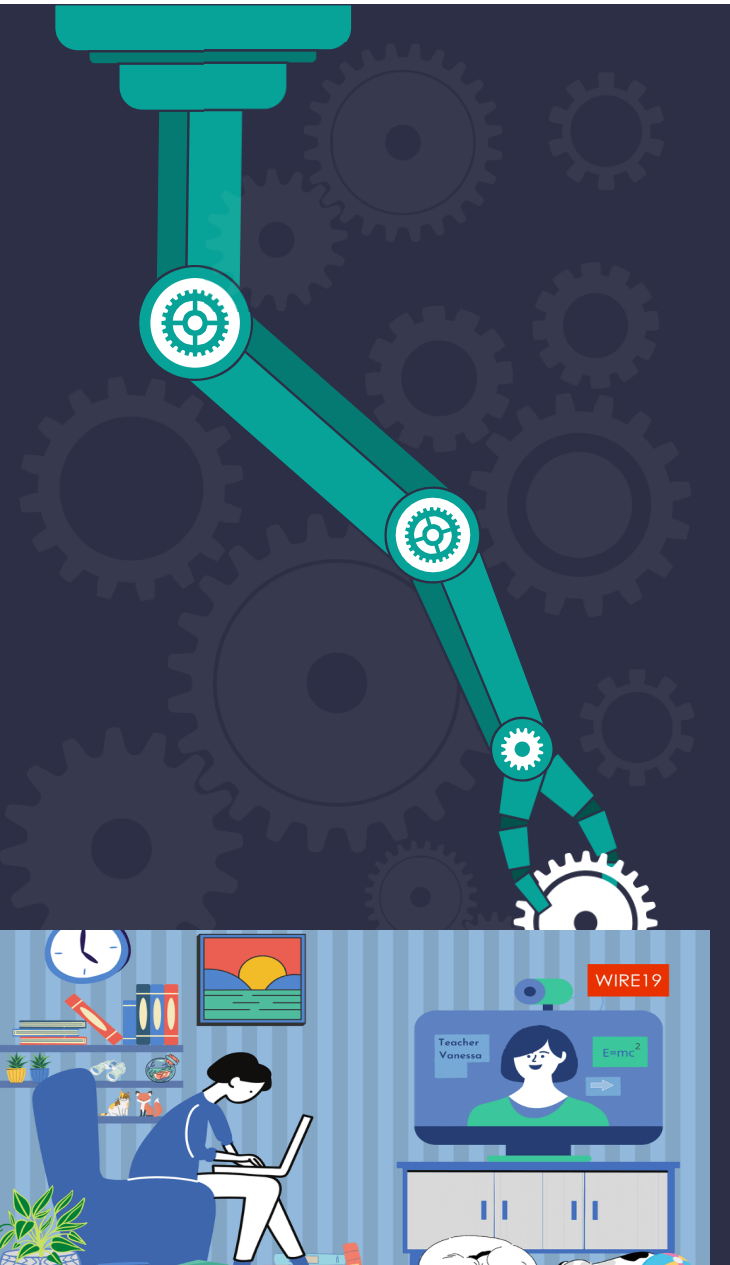


Microsoft Teams



**Microsoft Teams** is a team collaboration application developed by Microsoft as part of the Microsoft 365 family of products, offering workspace chat and video conferencing, file storage, and integration of proprietary and third-party applications and services.

*Developed by Microsoft, Teams is one of the main Distance Learning Methods and collaboration Tool nowadays*



# Agenda

01

## The Emergence and Importance of Distance Learning Methods in Higher Education

Concept of distance learning, highlighting its history, from correspondence courses to modern digital platforms.

02

## Origins in correspondence courses (19th century), evolution to TV and radio education, shift to online platforms.

The role of digital technology in education (1990s and 2000s) as the internet significantly broadened access.

03

## The Role of Microsoft Teams in Higher Education

Ease of organizing classes (team organization, access to materials) /  
Collaborative features (chat, video conferencing, shared documents) /  
Advantages for assessment and progress tracking (assignments, quick feedback)

04

## The Future of Distance Education

Predictions for how distance education will evolve  
The role of artificial intelligence and virtual reality in education

# The Emergence and Importance of Distance Learning Methods in Higher Education



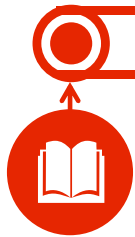
Distance learning, also known as remote or online education, has transformed the traditional approach to teaching and learning. The concept dates back to correspondence courses in the 19th century, which allowed students in remote areas to receive education through *mail*. Over time, technological advancements such as *radio* and *television* enabled broader access to education beyond the physical classroom.



In recent decades, the internet has revolutionized distance learning, giving rise to interactive online platforms that enable real-time engagement and collaboration. Today, distance learning is more than a convenient alternative; it is an essential part of modern education, particularly in higher education, where accessibility and flexibility are paramount.

# History of Distance Learning

## 19<sup>th</sup> Century



Distance learning started with correspondence courses, allowing learners to study independently and communicate with instructors via mail. This approach primarily served students in isolated or underserved regions.

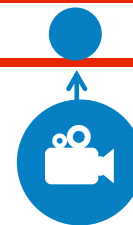


## Mid-20th Century



The advent of radio and television in the mid-1900s introduced new methods for delivering educational content. Schools and universities began broadcasting lessons, reaching wider audiences and demonstrating the potential for educational media.

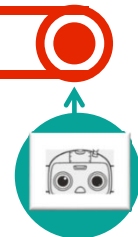
## The Internet Age (1990s and 2000s)



With the rise of the internet, education experienced a profound transformation. Online courses and learning management systems (LMS) enabled institutions to deliver interactive and structured content, making education more accessible and flexible for a global audience.



## 21<sup>st</sup> Century and Beyond



Modern digital platforms such as Microsoft Teams, Zoom, and Google Classroom have become central to education, offering a full suite of collaborative tools. The COVID-19 pandemic accelerated this trend, making online learning a mainstream method in higher education and showing its value in delivering education in a constantly changing world.

# How we work has changed



# Office 365: Complete Group Collaboration Solution

Addressing the unique needs and workstyle of each group



Email and  
schedule



Create, share,  
find content



Call and meet



Chat



Connect  
across the org



## Groups

Move from task to task with cross  
application group membership



## Graph

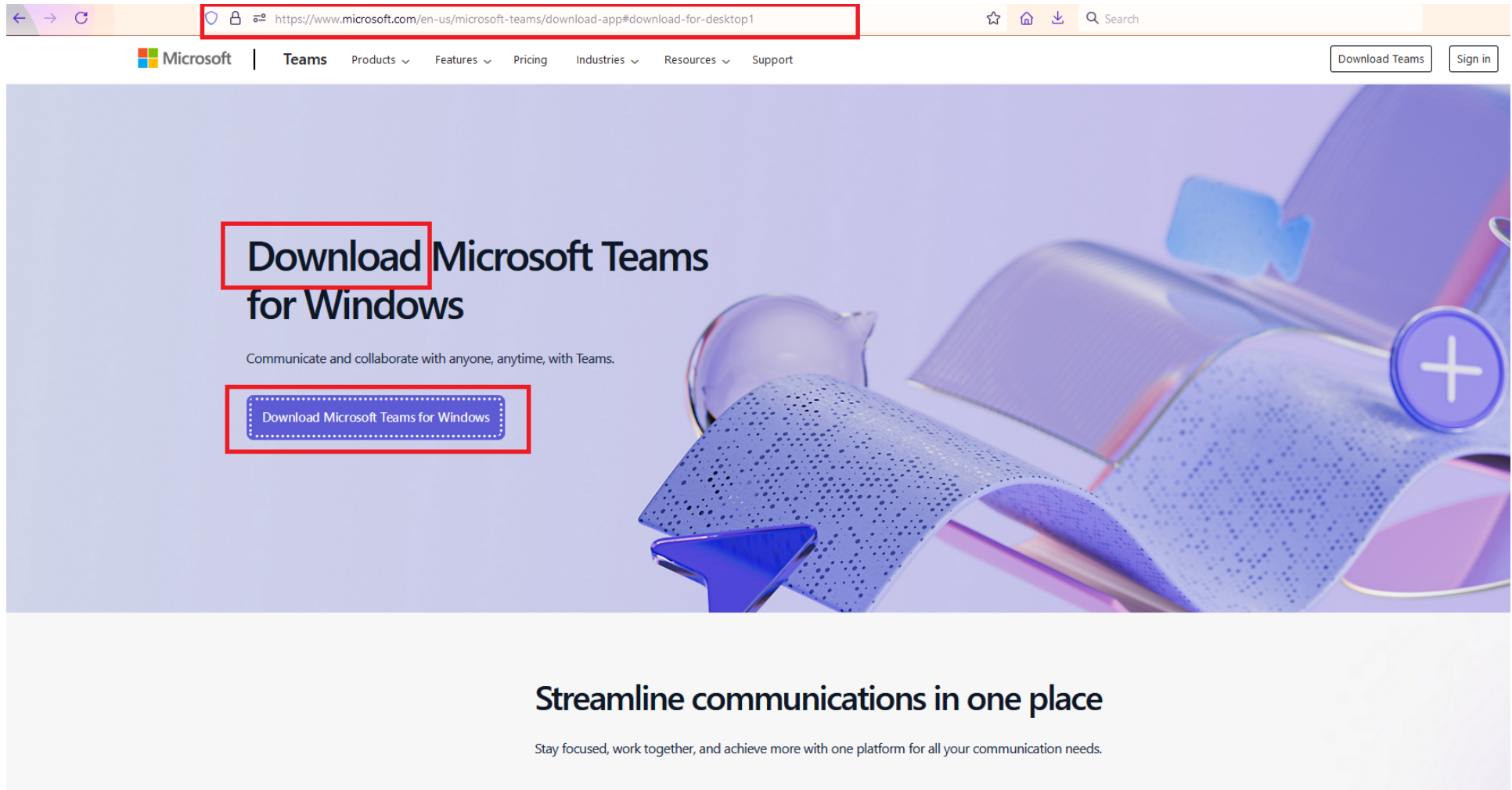
Discover content and people with cross  
application intelligence



## Trust

Control on your terms with cross  
application security & compliance

# Accessing Microsoft Teams Internet page



The screenshot shows the Microsoft Teams download page for Windows. The browser's address bar is highlighted with a red box, showing the URL: <https://www.microsoft.com/en-us/microsoft-teams/download-app#download-for-desktop1>. The Microsoft logo and navigation links (Teams, Products, Features, Pricing, Industries, Resources, Support) are visible in the header. On the right, there are buttons for "Download Teams" and "Sign in". The main content area features a large blue background with abstract shapes. The text "Download Microsoft Teams for Windows" is prominently displayed, with "Download" highlighted by a red box. Below this, a smaller text line reads "Communicate and collaborate with anyone, anytime, with Teams." A button labeled "Download Microsoft Teams for Windows" is also highlighted with a red box. At the bottom, the text "Streamline communications in one place" is shown, followed by the tagline "Stay focused, work together, and achieve more with one platform for all your communication needs."

**Download Microsoft Teams for Windows**

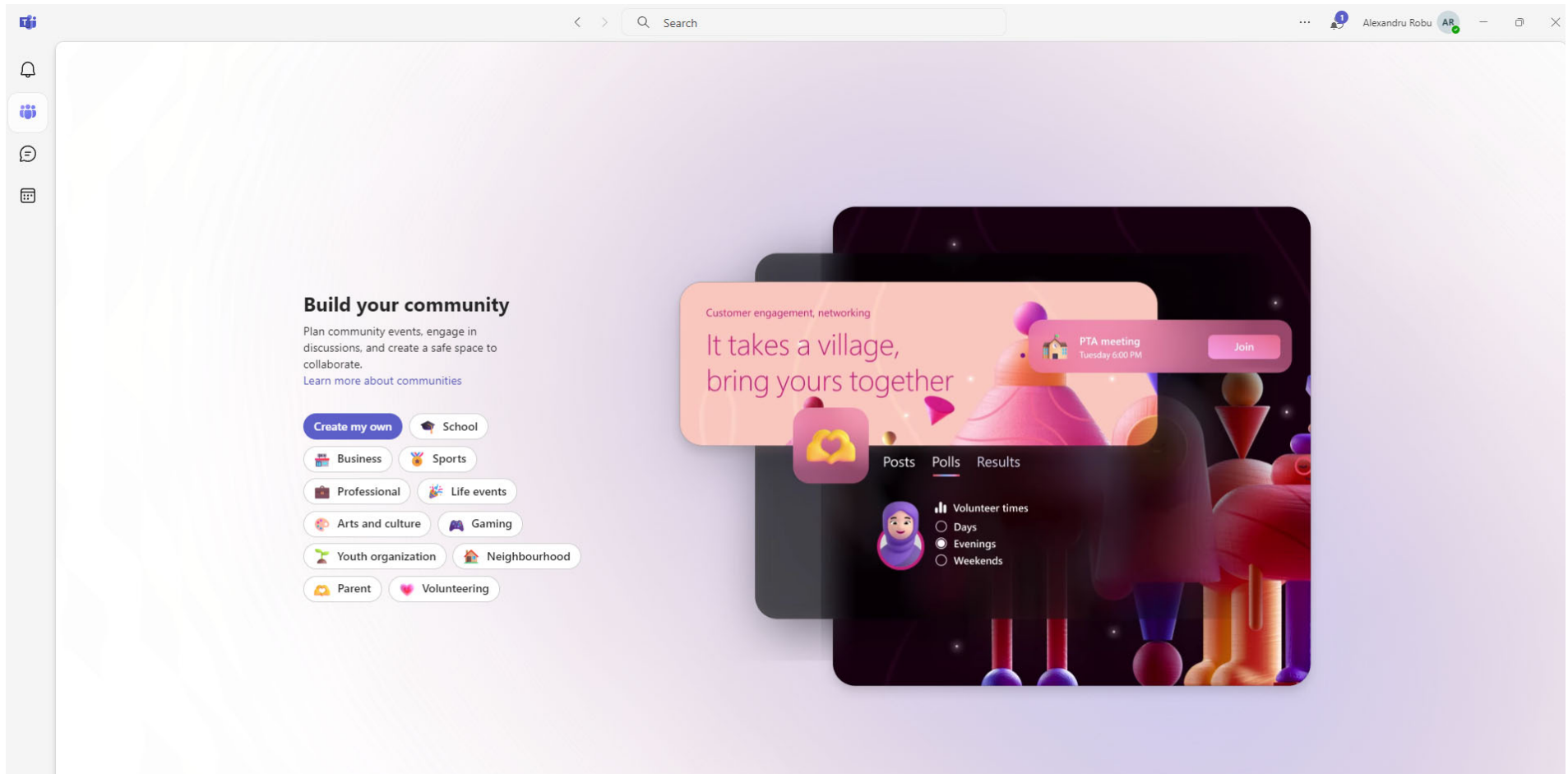
Communicate and collaborate with anyone, anytime, with Teams.

[Download Microsoft Teams for Windows](#)

**Streamline communications in one place**

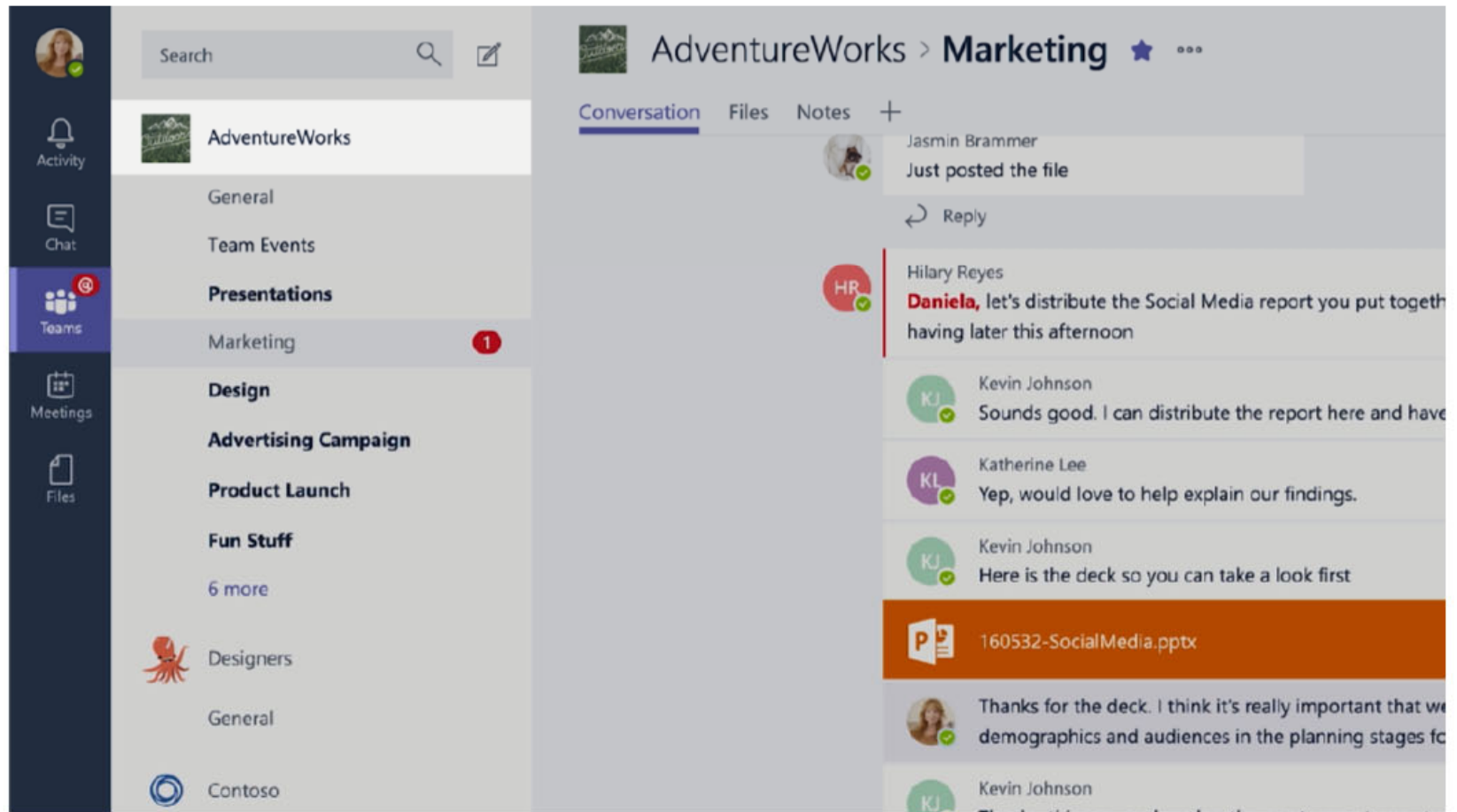
Stay focused, work together, and achieve more with one platform for all your communication needs.

# Personalizing and engaging in Microsoft Teams



# Teams

**Teams** are the overall group of people working on a project. They can range in size from a small product team to a larger organization.

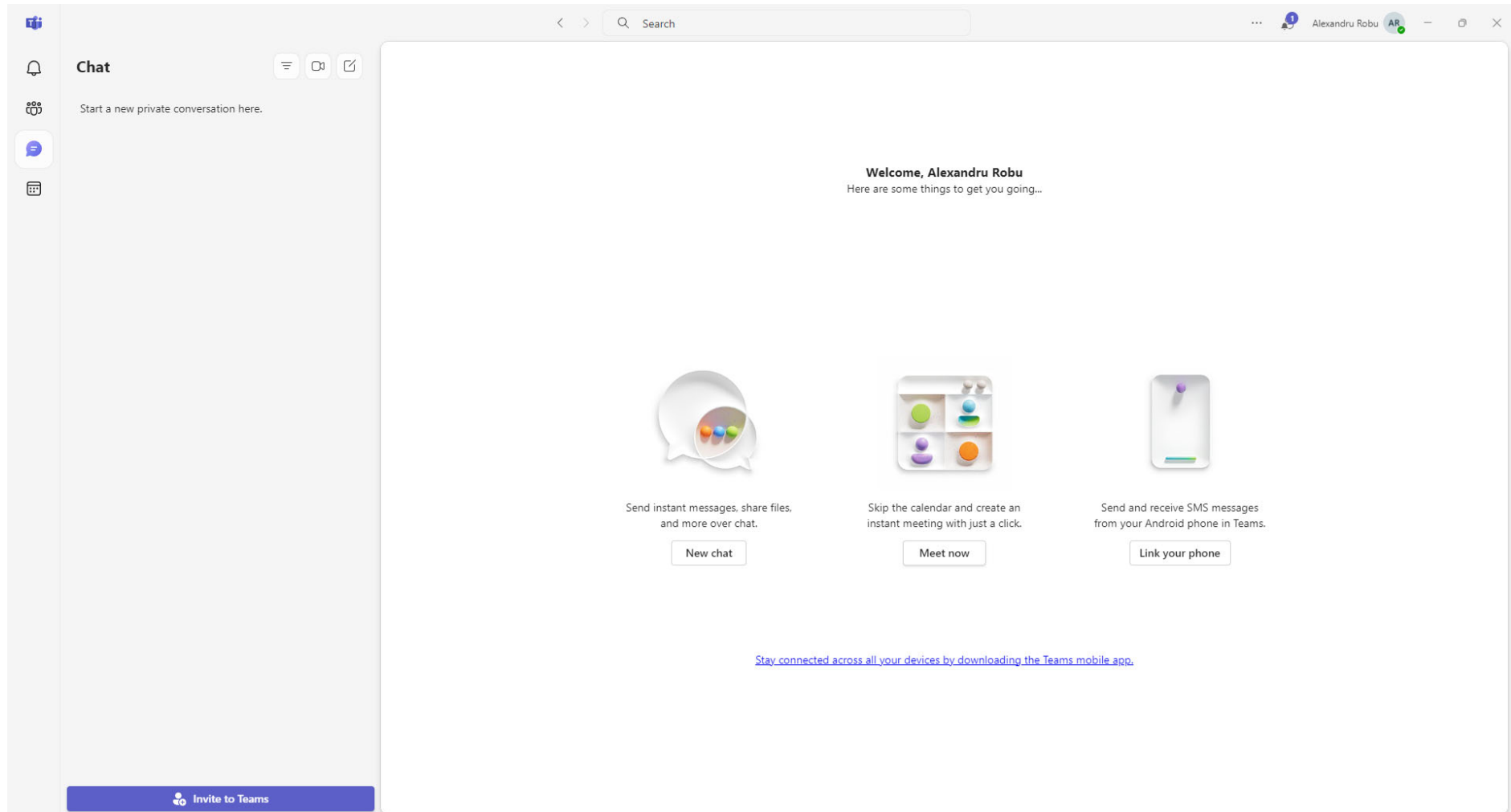


# Managing classrooms (Teams)

The screenshot displays the Microsoft Teams application window. The top navigation bar includes a search bar with the text "Search (Ctrl+E)" and a user profile icon labeled "uolastio". The left sidebar contains navigation icons for Activity, Chat, Teams, Assignments, Calendar, Calls, OneDrive, and Apps. The main content area is titled "Teams" and shows a "Classes" tab. Below this, a grid of classroom tiles is displayed. Each tile features a colored square icon with a code, a title, and three small icons at the bottom (a document, a person, and a pencil). The tiles are arranged in a grid that is 5 columns wide and 6 rows high, with the last row containing only one tile. The tiles represent various management courses and projects, such as "548 - Managementul Proiectelor", "Managementul Proiectelor de Dezvoltare Durabilă", "Managementul Proiectelor IEA III ID", "Planificarea Proiectelor AAA II", "Managementul Firmei Plan de Afaceri", "Managementul Afacerilor AAA I", "Forme de Organizare MAA II", "MANAGEMENTUL PROIECTELOR IEA III ID", "MANAGEMENTUL PROIECTELOR ID 2020", "MANAGEMENTUL CARIEREI DOCTORAT 2020", "Managementul Resurselor Umane in Dezvoltarea...", "Managementul Riscului in Agrobusiness", "Antreprenoriat & Mediul de Afaceri săpt impară", "Antreprenoriat & Mediul de Afaceri săpt pară", "Managementul Riscului in Agrobusiness", "MRU IEA IV - PROIECT", "MRU - ID", "IEA IV MRU 536", "IEA IV MRU 537", "Bazele Economiei IMAPA I 348", "Bazele Economiei IMAPA I 349", "IEA IV MRU 588", "Bazele Economiei IMAPA I 347", "MDR II Programe Dezvoltare", "AAA II Planificarea Proiectelor", "vlad.a.onceanu@students.umfiasi.ro,...", "MPADA II MP 2024", and "MPADA I - MP 2024". A final tile at the bottom left is labeled "Maria".

| Code | Title                                           |
|------|-------------------------------------------------|
| MP   | 548 - Managementul Proiectelor                  |
| MP   | 549 - Managementul Proiectelor                  |
| PD   | Programe de Dezvoltare Rurală și Regională      |
| MP   | Managementul Proiectelor de Dezvoltare Durabilă |
| MP   | Managementul Proiectelor IEA III ID             |
| PP   | Planificarea Proiectelor AAA II                 |
| MF   | Managementul Firmei Plan de Afaceri             |
| MA   | Managementul Afacerilor AAA I                   |
| FO   | Forme de Organizare MAA II                      |
| MP   | MANAGEMENTUL PROIECTELOR IEA III ID             |
| MP   | MANAGEMENTUL PROIECTELOR ID 2020                |
|      | MANAGEMENTUL CARIEREI DOCTORAT 2020             |
| MR   | Managementul Resurselor Umane in Dezvoltarea... |
| MR   | Managementul Riscului in Agrobusiness           |
|      | Antreprenoriat & Mediul de Afaceri săpt impară  |
|      | Antreprenoriat & Mediul de Afaceri săpt pară    |
| MR   | Managementul Riscului in Agrobusiness           |
| MI   | MRU IEA IV - PROIECT                            |
| MI   | MRU - ID                                        |
| II   | IEA IV MRU 536                                  |
| II   | IEA IV MRU 537                                  |
| BE   | Bazele Economiei IMAPA I 348                    |
| BE   | Bazele Economiei IMAPA I 349                    |
| II   | IEA IV MRU 588                                  |
| BE   | Bazele Economiei IMAPA I 347                    |
| MI   | MDR II Programe Dezvoltare                      |
| AI   | AAA II Planificarea Proiectelor                 |
| vd   | vlad.a.onceanu@students.umfiasi.ro,...          |
| MI   | MPADA II MP 2024                                |
| MI   | MPADA I - MP 2024                               |
| M    | Maria                                           |

# Home Page of Microsoft Teams – blank page



# Creating a Classroom

## Build your community

Plan community events, engage in discussions, and create a safe space to collaborate.  
[Learn more about communities](#)

Create my own

School

Business

Sports

Professional

Life events

Arts and culture

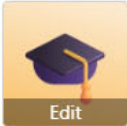
Gaming

Youth organization

Neighbourhood

Parent

Volunteering



Edit

Community name

School

Description

Write a short description about your community so people know what it's about.

Community guidelines

Be kind and respectful to your fellow community members. Don't be rude or cruel. Participate as yourself and don't post anything that violates [Community Standards](#).



Require approval to join

Community owners must approve new members before they can join.

☐

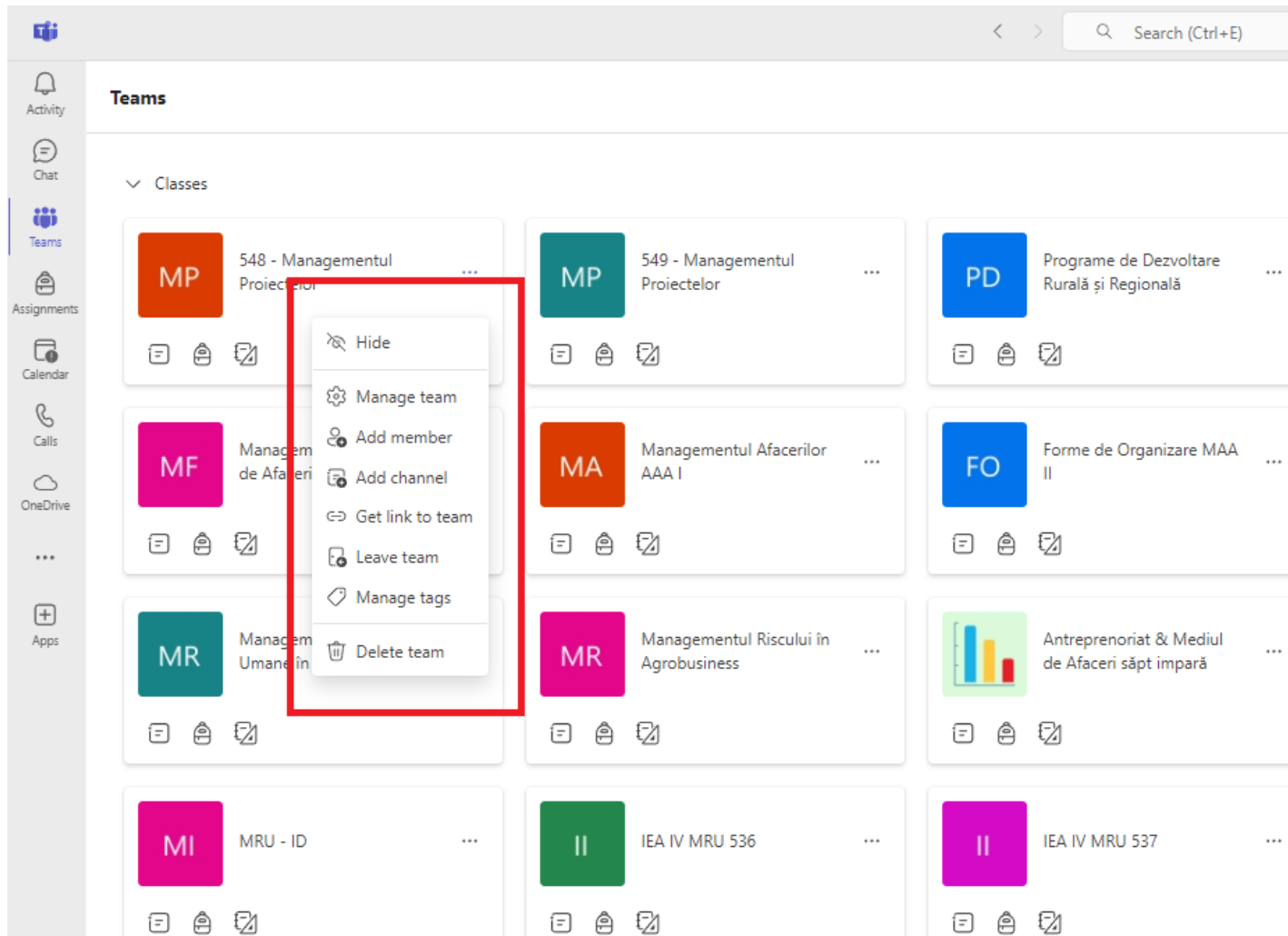
Create

PTA meeting

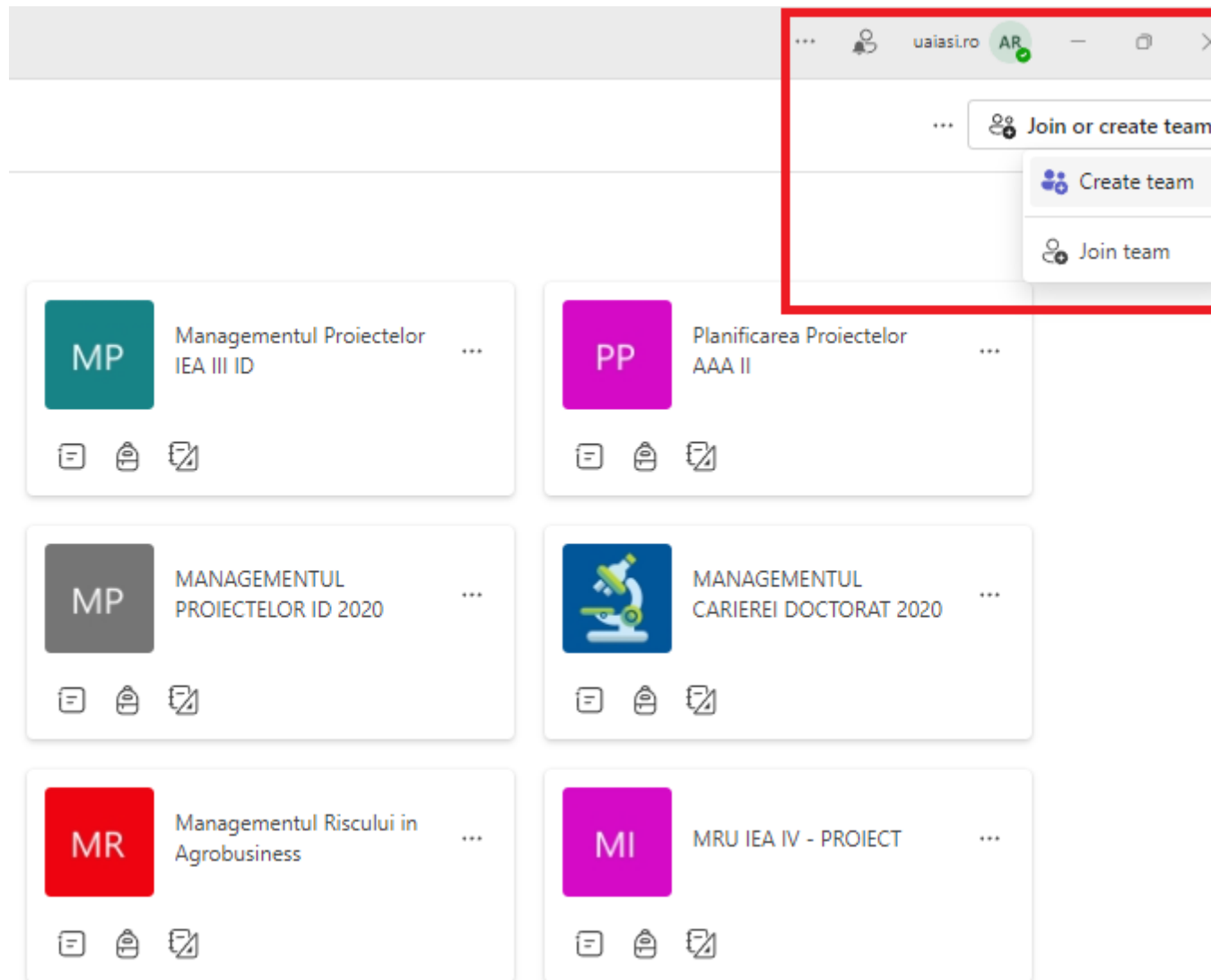
Tuesday 6:00 PM

Join

# Managing classrooms as teams



# Creating a new team as classroom



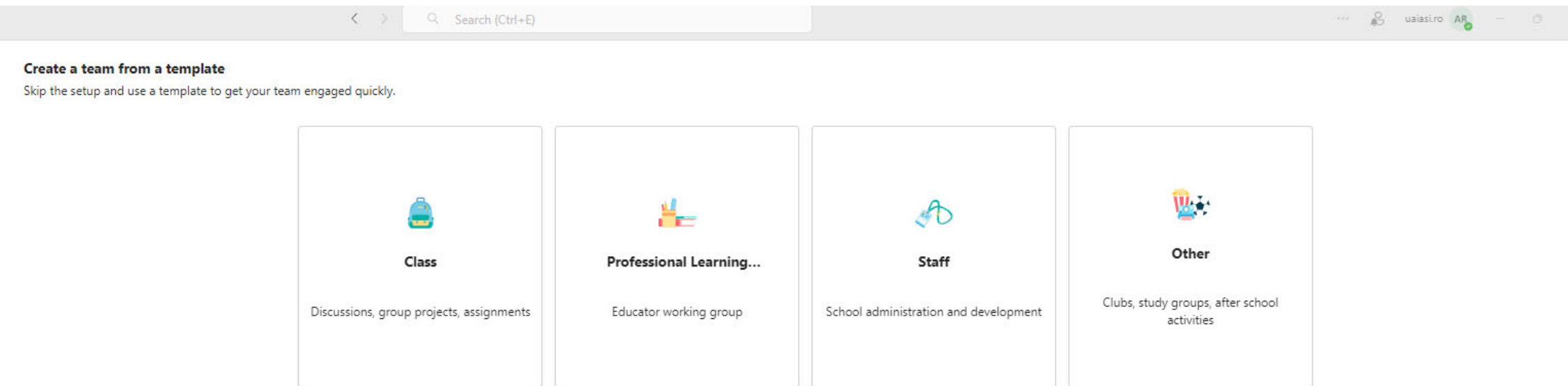
# Teams Owners

- There can only be 10 owners per Team
- Owners can:
  - Add new members and other owners
  - Manage Team settings:
    - Enable\Disable @Mentioning
    - Allowing GIFs, stickers, memes, and moderation settings
  - Rename the Team
  - Delete the Team

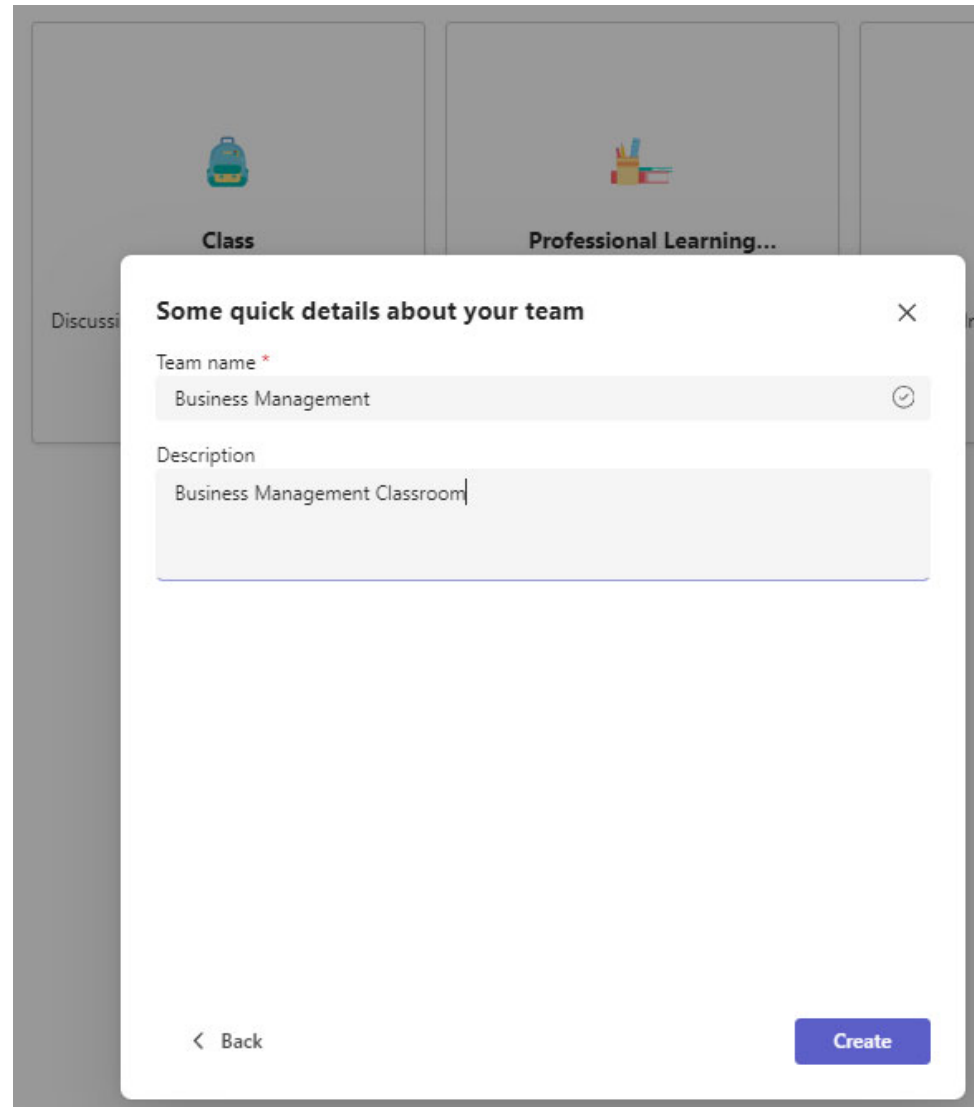
# Teams Members

- There can be as many as 600 members per Team
- Members can add additional channels to the team

# Creating a new team as classroom



# Creating a new team as classroom



The screenshot shows a mobile application interface with a modal dialog box open. The background is a greyed-out view of a dashboard with two main sections: 'Class' (with a school bus icon) and 'Professional Learning...' (with a pencil and paper icon). The modal dialog is titled 'Some quick details about your team' and has a close button (X) in the top right corner. It contains two input fields: 'Team name \*' with the value 'Business Management' and a checkmark icon, and 'Description' with the value 'Business Management Classroom'. At the bottom of the modal, there is a '< Back' button on the left and a blue 'Create' button on the right.

**Some quick details about your team** ✕

Team name \*  
Business Management ✓

Description  
Business Management Classroom

< Back Create

# Adding members in the Team (Classroom)

**Create a team from a template**  
Skip the setup and use a template to get your team engaged quickly.

  
**Class**  
Discussions, group projects, assignments

  
**Professional Learning...**  
Educator working group

  
**Staff**  
School administration and development

  
**Other**  
Clubs, study groups, after school activities

### Add members to Business Management

Start typing a name, distribution list, or security group to add to your team. You can also add people outside your organization as guests by typing their email addresses. People outside your org will get an email letting them know they've been added. **We recommend making teachers into owners and students into members.** [Learn about adding guests](#)

2A

22-L-A-P-616 DOLTU ANDREEA  
ANDREEA.DOLTU

2A

22-L-A-P-618 PATROLEA ANDREI  
ANDREI.PATROLEA

2D

22-L-A-P-616 COLICA DRAGOS  
DRAGOS.COLICA

2M

22-L-A-P-616 CAUNEAC MARTA  
MARTA.CAUNEAC

22-L-A-P-618 TUDCANIU CRISTIAN

Skip

Add

# Managing classrooms

The screenshot displays the Microsoft Teams application interface. At the top, there is a search bar with the text "Search (Ctrl+E)". Below the search bar, the "Teams" tab is selected, showing a grid of classroom tiles under the "Classes" section. Each tile represents a different classroom or course, with a colored square icon, a code, and a title. The tiles are arranged in a grid, with some tiles having additional icons at the bottom. The interface also includes a sidebar on the left with icons for Activity, Chat, Teams, Assignments, Calendar, Calls, OneDrive, and Apps. In the top right corner, there is a "Join or create team" button.

**Teams**

Activity Chat Teams Assignments Calendar Calls OneDrive Apps

Join or create team

**Classes**

- MP** 548 - Managementul Proiectelor
- MP** 549 - Managementul Proiectelor
- PD** Programe de Dezvoltare Rurală și Regională
- MP** Managementul Proiectelor de Dezvoltare Durabilă
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- MANAGEMENTUL CARIEREI DOCTORAT 2020**
- MR** Managementul Resurselor Umane în Dezvoltarea...
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- vd** vlad.a.onceanu@students.umfiasi.ro,...
- MI** MPADA II MP 2024
- MI** MPADA I - MP 2024
- M** Maria

# Teaching within a live session as Distance Learning Method

New channel meeting

46:25

Participants

Invite someone or dial a number

Share invite

In this meeting (15)

Mute all

Alexandru Dragos Robu  
Organizer

20-M-A-AAA ATESOEI CLAU...

20-M-A-AAA CATANA RODIC...

20-M-A-AAA CIOLAC PAUL-I...

20-M-A-AAA CIUDIN MADA...

20-M-A-AAA COMAN DANUT

20-M-A-AAA DRUICA ADRIA...

20-M-A-AAA DUMBRAVA ELE...

20-M-A-AAA GHIARASIM CA...

20-M-A-AAA GHIORGHICIUC ...

20-M-A-AAA LEUCIUC NICOL...

20-M-A-AAA MURARU LAUR...

20-M-A-AAA REBEGIA MIREL...

20-M-A-AAA STOLERIU AND...

20-M-A-AAA CIUDIN MADALINA-IONELA

20-M-A-AAA GHIORGHICIUC DORINA-LENUTA

20-M-A-AAA CIOLAC PAUL-IONEL

20-M-A-AAA GHIARASIM CARLA-ANDREEA

20-M-A-AAA STOLERIU ANDREEA

20-M-A-AAA REBEGIA MIRELA-ROXANA

20-M-A-AAA DRUICA ADRIAN-MIHAI

20-M-A-AAA COMAN DANUT

20-M-A-AAA ATESOEI CLAUDIU-IULIAN

2L

2E

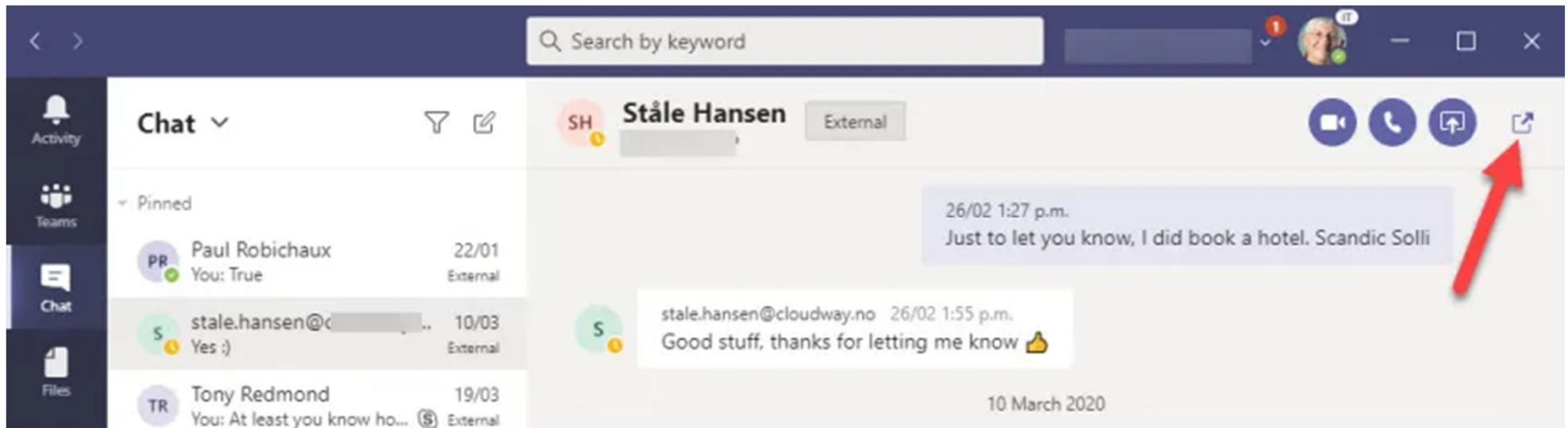
2N

# Various several functions available during Teaching

During a teaching session on Microsoft Teams, there are several tools and functions that make the learning experience more interactive and organized. Here are some useful features:

## 1. In-Meeting Chat:

Alongside the audio-video discussion, participants can write messages in the session's chat, allowing quick sharing of information, questions, and useful links without interrupting the presentation.



# Threaded Conversations

In channels you can reply directly to a **message**, keeping the discussion easy to follow.

The screenshot displays the Microsoft Teams interface. On the left is a dark sidebar with navigation icons for Activity, Chat, Teams, Meetings, and Files. The main area is divided into a left-hand navigation pane and a right-hand conversation pane.

**Left-hand navigation pane:**

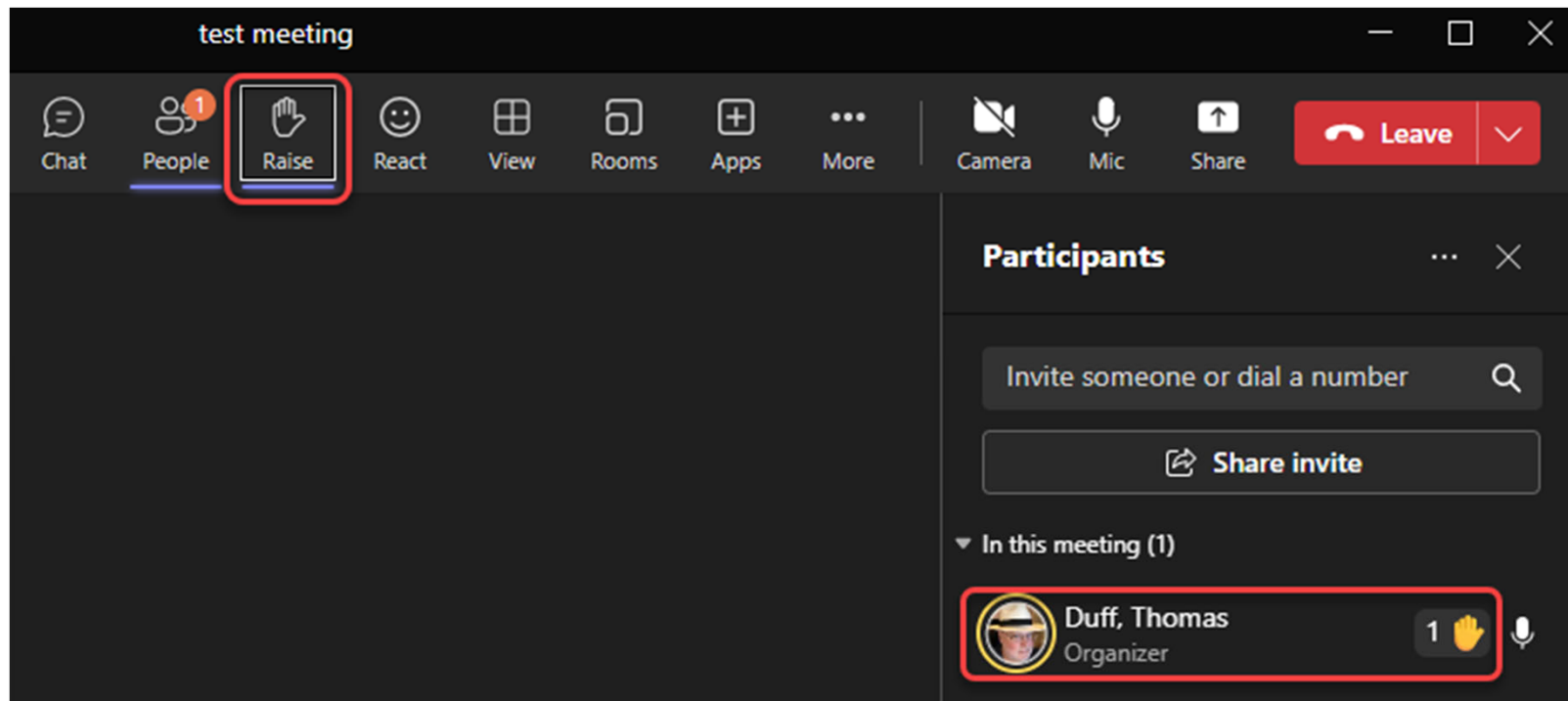
- Search bar at the top.
- AdventureWorks team header.
- Channels list:
  - General
  - Marketing (selected, with a red notification badge)
  - Design
  - Performance (with a red notification badge)
  - Telemetry
  - Shiproom
  - 32 more
  - Designers
  - General
  - Contoso
  - General
  - Marketing (with a red notification badge)
  - Test
  - Boards
  - 4 more
- Buttons for Feedback and Settings at the bottom.
- A "Create a team" button at the very bottom.

**Right-hand conversation pane (AdventureWorks > Marketing channel):**

- Tabs for Conversation, Files, and Notes.
- A list of messages in a threaded format:
  - A summary bar: "Emiliano, Yuna, and Marie replied"
  - Message 1: From Emiliano Ceballos, "Thanks for all your hard work getting this together, guys. It looks great!" (9:34 am). Includes a "Reply" button.
  - Message 2: From Marie Beaudouin, "Hey everyone, I'm back from vacation! Wanted to say hi before we all get crazy busy with this launch!" (9:45 am).
  - A summary bar: "Emiliano and Marie replied"
  - Message 3: From Emiliano Ceballos, "That sounds incredible. I heard the waves are well over 30 feet there right now." (10:15 am). Includes a "Reply" button.
  - Message 4: From Johanna Faber, "Welcome back to the team!" (10:23 am). Includes a "Reply" button.
  - Message 5: From Daichi Fukuda, "Hi everyone! Welcome back, Marie! I'm pretty heads-down on this update but I'll take a look ASAP!" (10:53 am).
  - A text input field: "Type your message here" with icons for emojis, attachments, and video.
  - Message 6: From Daniela Madera, "Have you noticed the missing asset? Can we replace it before we launch?" (10:29 am).
  - Message 7: From Yuna Fuji, "I'll make sure it's the correct asset" (10:44 am).
  - Message 8: From Johanna Faber, "Thanks for being on top of things!"
  - A "Reply" button at the bottom of the thread.
- A "Start a new conversation" button at the bottom right.

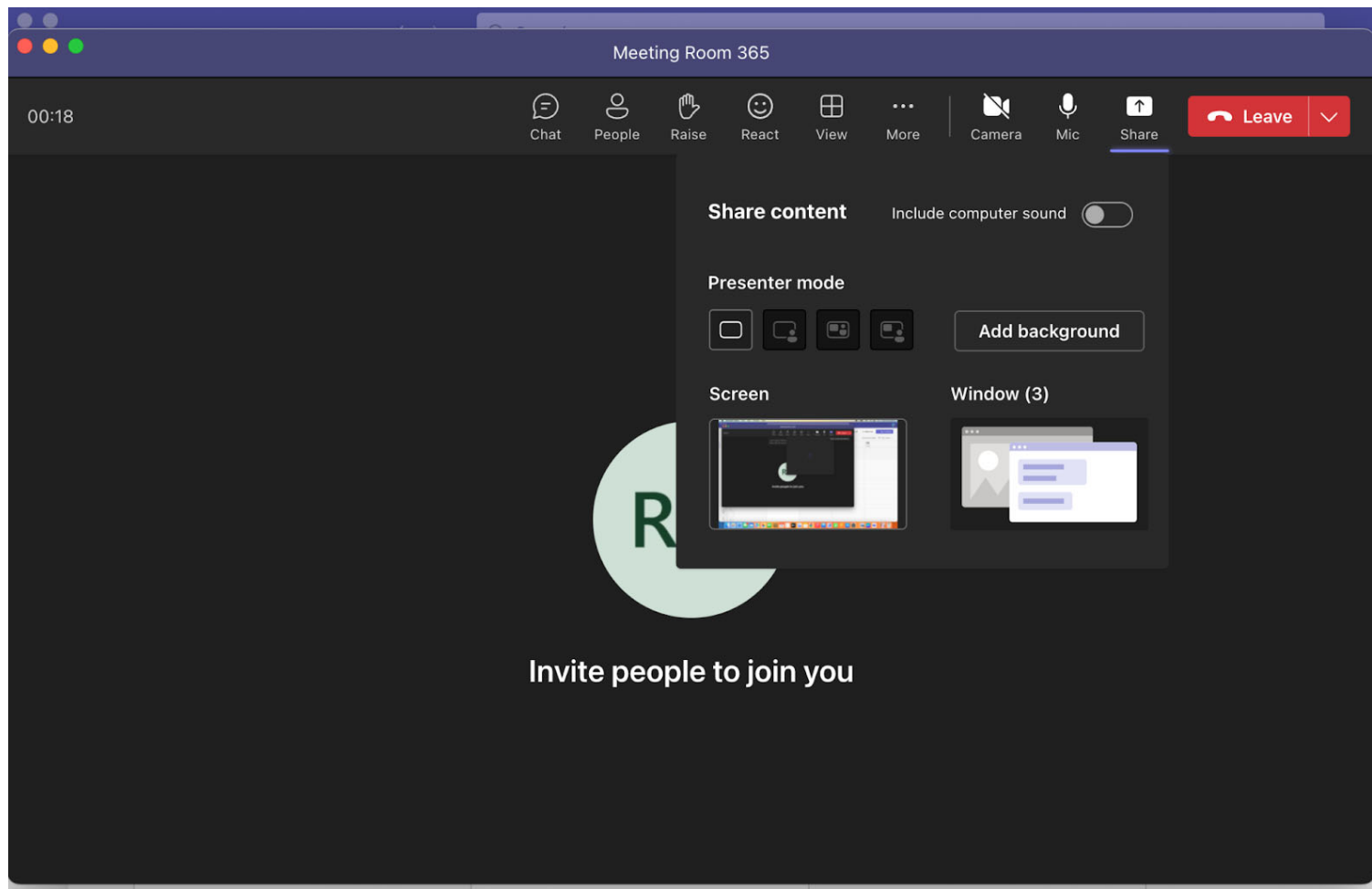
## 2. Raise Hand:

Users can virtually “Raise Hand” to indicate their desire to speak or ask a question. This helps maintain order and avoid interruptions.



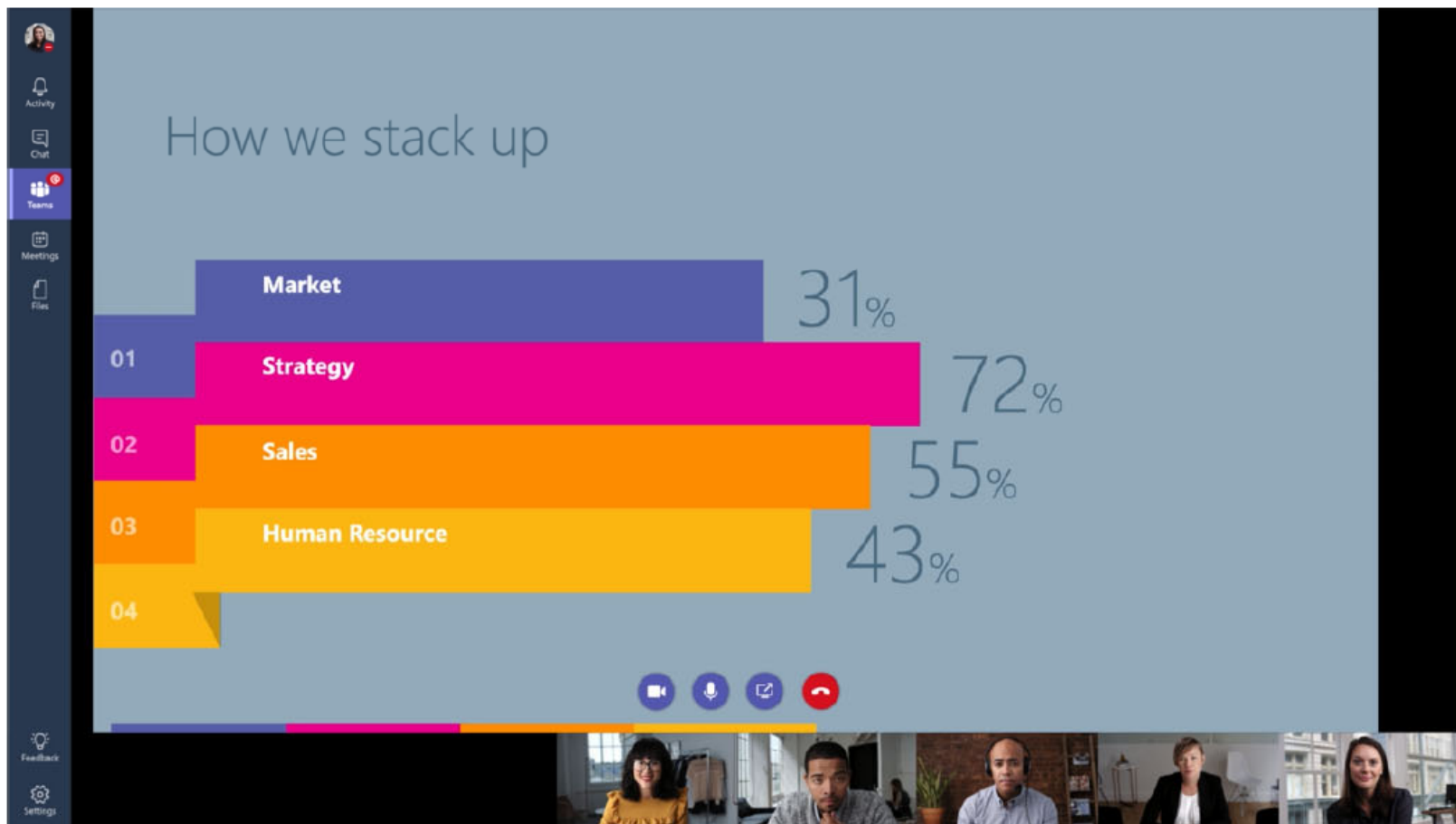
### 3. Screen Sharing:

Teachers and students can share their screen to present documents, PowerPoint presentations, websites, or other resources directly in the session.



# Share your screen

Once you are in the meeting, you can share your desktop. The content layout lets everyone see what's being shared. Along with people's facial expressions.



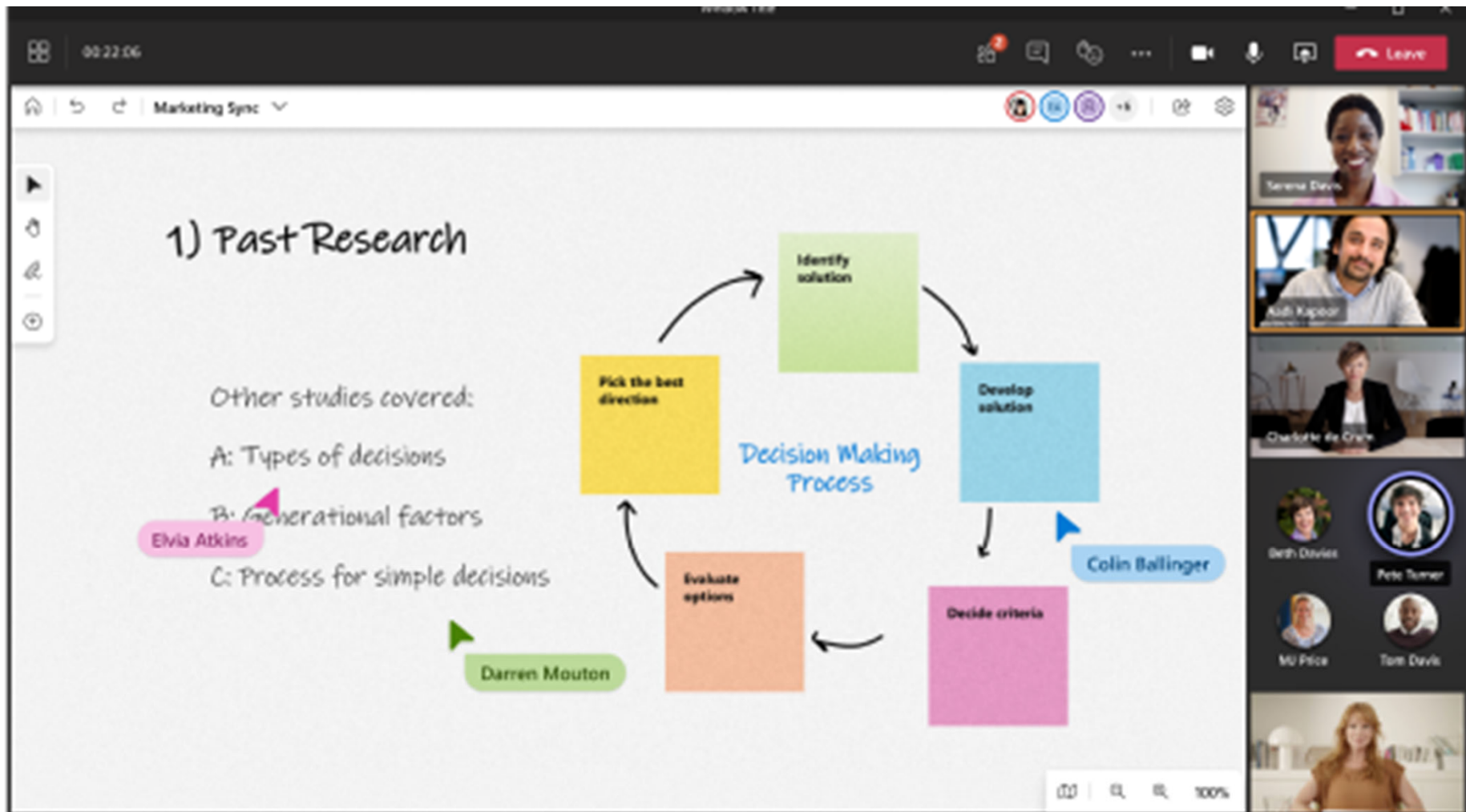
## 4. Polls & Q&A:

Instructors can create quick polls or questions to assess students' understanding or get real-time feedback, making the lesson more interactive.

The screenshot displays a Zoom meeting interface. At the top, a toolbar includes icons for gallery view, chat, mute, video, and a 'Leave' button. The main window shows a poll titled 'Where should we have Andrea's going away luncheon?' with four options: Johnny's, Red Front (selected), Deli & Brew, and Angelo's 677 Prime. A 'Submit' button is at the bottom right of the poll. A notification bubble from 'Forms' states 'Matt Wade created a poll'. The bottom left shows a participant 'Megan Bowen'. The right sidebar, titled 'Polls', lists two polls: a 'LIVE' poll for the luncheon location and a 'DRAFT' poll for work days per week. The 'LIVE' poll has a 'Submit' button and a 'View results' dropdown. The 'DRAFT' poll shows the question 'How many days per week should we work?' with the number '6' as an option.

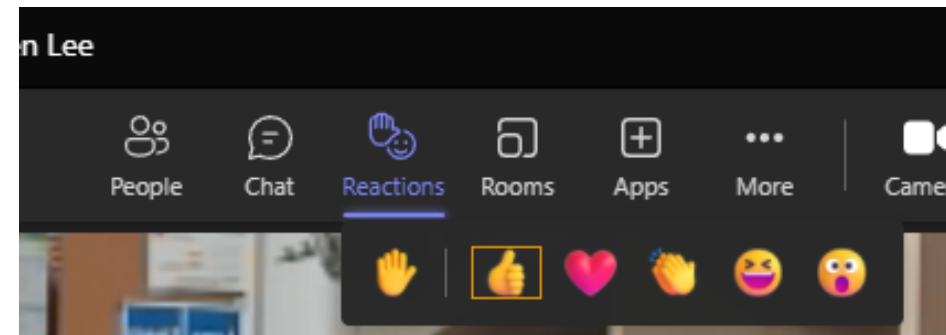
## 5. Whiteboard:

Microsoft Teams offers a virtual Whiteboard where participants can draw, write, or collaborate in real-time, ideal for visual explanations or brainstorming.



## 6. Live Reactions:

Participants can use emoji reactions (like thumbs-up, heart, applause) to provide non-verbal feedback without interrupting the speaker, adding a layer of interaction.



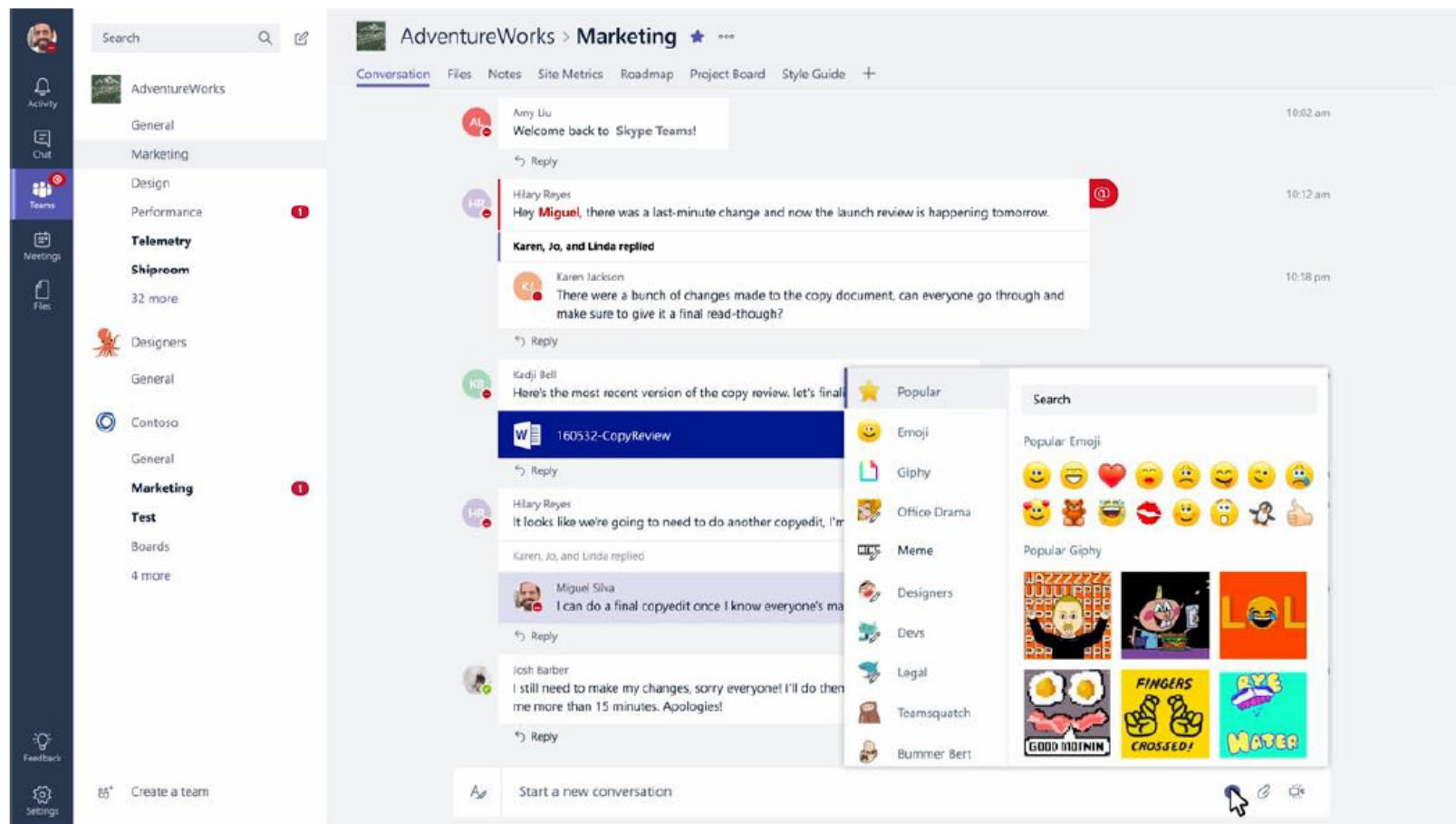
## 7. Breakout Rooms:

The main session can be split into Breakout Rooms for group discussions or team activities. This feature helps stimulate collaboration and allows teachers to give each group focused attention.



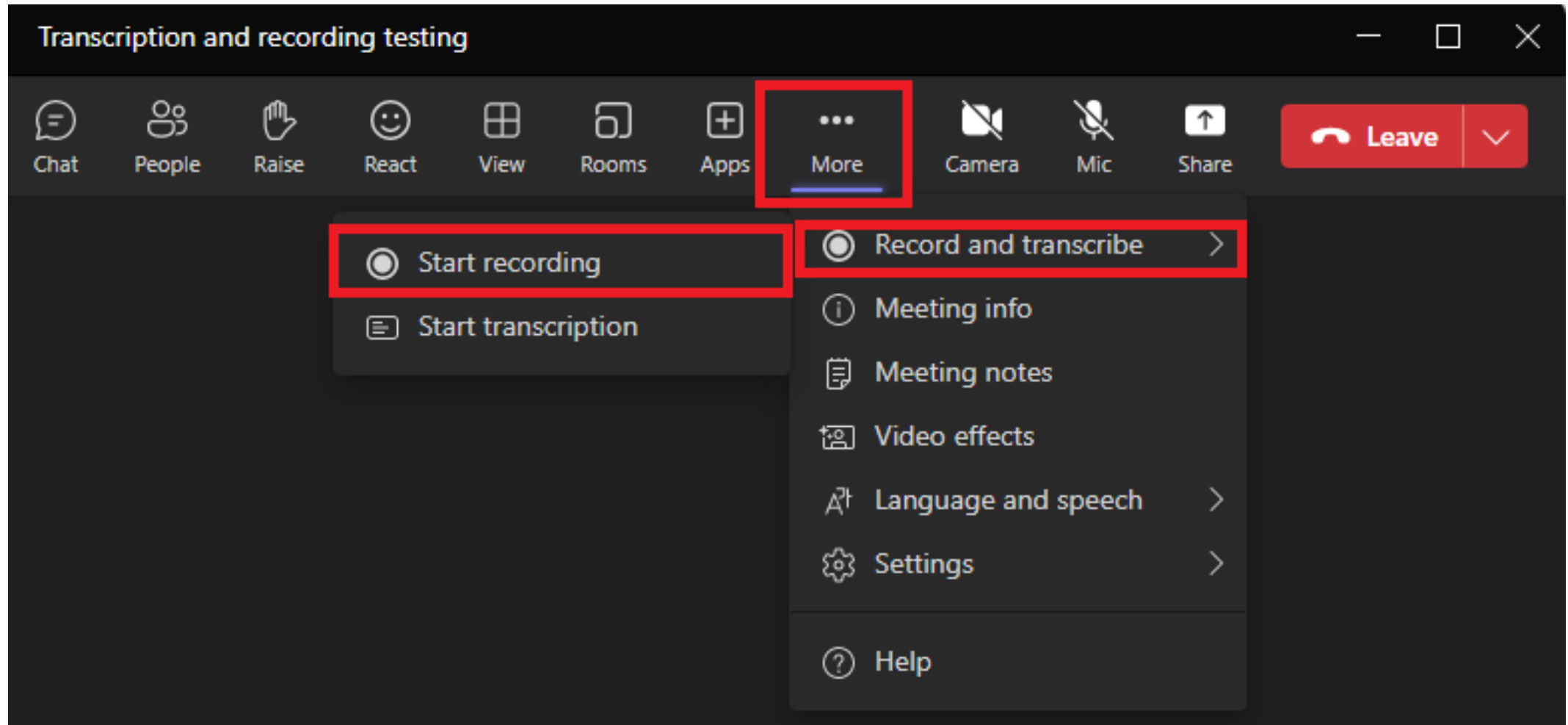
# Ways to Express Yourself

Everything from **emojis** to **GIFs** to **stickers** and **memes** that you can actually edit, are there for you to showcase the personality of your team and add some flare to the conversation.



## 8. Meeting Recording:

The session can be recorded, with the recording available for later review. This is helpful for students who wish to revisit lesson content.



## 9. File Sharing:

Teachers can share documents and educational materials directly in the chat, and these remain accessible within the team for later reference.

The screenshot displays the Microsoft Teams interface. On the left, the 'Teams' sidebar shows 'Your teams' with 'BVM LLC' selected. The main area shows the 'General' channel for 'BVM LLC' with a search bar at the top and a list of messages. A file upload dialog is open in the foreground, showing a table of files to be shared:

| Type   | Name                          | Modified |
|--------|-------------------------------|----------|
| Folder | Test documents                | 4/10/20  |
| File   | a test google doc for sharing | 4/13/20  |

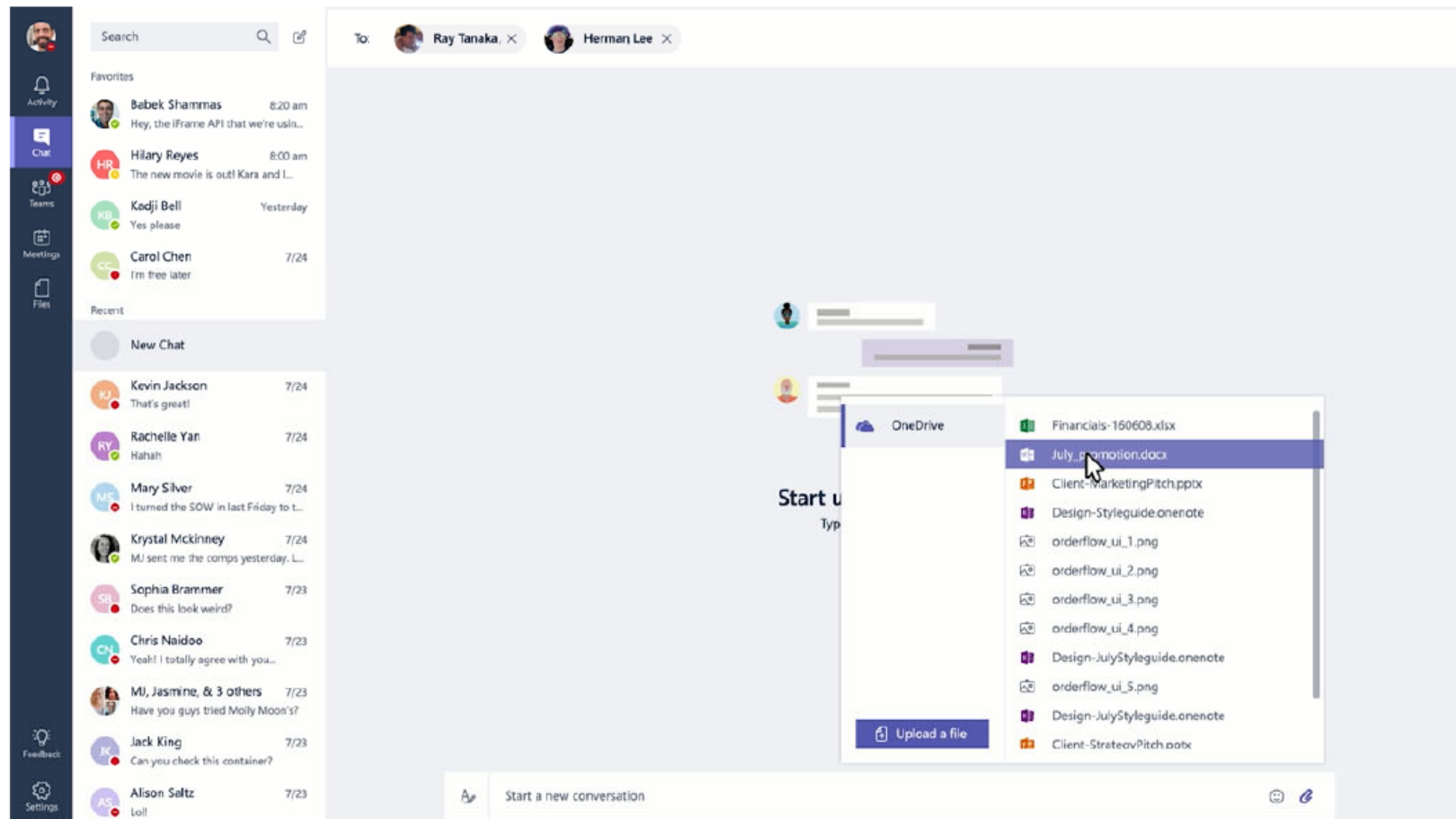
At the bottom of the dialog are three buttons: 'Cancel', 'Upload a copy', and 'Share a link'.

On the right, a separate window shows the 'Northwind Traders > Marketing' team. The 'Files' tab is active, displaying a list of files and folders. The 'Upload' button is highlighted with a mouse cursor. Below the buttons, a table lists the files:

| Type   | Name                   |
|--------|------------------------|
| Folder | Contoso_Project_Condor |
| Folder | Fabrikam               |
| Folder | 4th Coffee             |

# Sharing Files

You can add files from your computer or OneDrive for Business account



# Documents and Conversations

You can review a file with the conversation along side it. When you give feedback and comment, it'll also appear back in the channel so no one loses the history.

The screenshot displays a Microsoft Teams interface. On the left is a dark sidebar with navigation icons: Activity, Chat, Teams (highlighted), Meetings, Files, Feedback, and Settings. The main area shows a presentation slide titled "The Market" with three donut charts representing market data for different age groups. The charts are: 75% for 18-29 YRS (blue), 64% for 30-49 YRS (pink), and 15% for 50+ YRS (orange). A legend bar at the bottom of the slide shows segments of blue, pink, orange, and yellow. On the right, a chat window is open, showing a conversation history with five messages from Daichi Fukuda, Emiliano Ceballos, Yuna Fuji, Marie Beaudouin, and Emiliano Ceballos. The chat window has a "Close" button in the top right corner. At the bottom of the chat window, there is a text input field with the text "Looking good!!" and icons for adding attachments, emojis, and other actions.

| Age Group | Percentage |
|-----------|------------|
| 18-29 YRS | 75%        |
| 30-49 YRS | 64%        |
| 50+ YRS   | 15%        |

Chat History:

- Daichi Fukuda 9:19 am: Hey, I just checked and this is the updated version
- Emiliano Ceballos 9:24 am: Thanks for that! Everything looks good, it turned out really well.
- Yuna Fuji 9:35 am: Yeah, one of the designers helped me with layout
- Marie Beaudouin 9:45 am: Let's distribute to the whole team
- Emiliano Ceballos 9:54 am: Thanks for all your hard work getting this together guys, it looks great!

# Planner

A planner for tracking tasks and managing work items.

The screenshot displays the Microsoft Planner interface within the AdventureWorks application. The left sidebar shows the navigation pane with sections for Activity, Chat, Teams, Meetings, and Files. The main area is titled 'AdventureWorks > Marketing' and features a 'Project Board' tab. The board is organized into four columns: 'To do', 'In Progress', 'Testing', and 'Done'. Each column contains a list of tasks with details such as due dates, assignees, and attachments. The 'In Progress' column includes a bar chart for 'Cashflow analysis for marketing expenses and subscription revenue'. The 'Testing' column shows a task with a hero image. The 'Done' column lists completed tasks. At the bottom of each column, there is a 'Show completed' count and a dropdown arrow.

**AdventureWorks > Marketing**

Conversation Files Notes Roadmap **Project Board** Style Guide +

Sort by: Bucket +

| To do                                                                                                                                                                                                                                                                                                                                            | In Progress                                                                                                                                                                                                                                                                     | Testing                                                                                                                                                                                                                      | Done                                                                                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Generate email list for the initial campaign launch.<br/>13 Nov 15</p> <p>Try and find a decent service to lay out user flows for upcoming projects.<br/>5 Dec 2</p> <p>Review business plan revision.<br/>Nov 20</p> <p>Set up new customer relation email design template.<br/>13 Nov 15</p> <p>Pick a cafe for team outing.<br/>Nov 12</p> | <p>Arrange meeting location for the members before general discussion.<br/>9 Nov 1</p> <p>Cashflow analysis for marketing expenses and subscription revenue.<br/>Cashflow analysis marketing.xls<br/>12 1</p> <p>Introduce contractors to the design team and bring donuts.</p> | <p>Test the onboarding experience with 3 pages for Windows Phone.<br/>7 Oct 7</p> <p>Decide which hero images to go with the ad campaign.<br/>20 1</p> <p>Get users' initial feedback between design options.<br/>Oct 18</p> | <p>Draft business plan revision.<br/>Aug 23</p> <p>Test alternate ad copies between demographics.<br/>Ad copies.docx<br/>Aug 25</p> <p>Bring cupcakes to next meeting external contractors.</p> <p>Mock up 2 rough design draft Bing Ads.<br/>4 Aug 10</p> |

Show completed 18 Show completed 4 Show completed 2 Show completed 14

## 10. Meeting Notes:

Teachers or students can take collaborative Meeting Notes during the session, which are automatically saved and accessible afterward, helping to keep a record of the discussions.

The screenshot displays the Microsoft Teams application interface. On the left is a vertical navigation bar with icons for Activity, Chat, Teams, Calendar, and Apps. The main area is divided into two panes. The left pane, titled 'Chat', shows a list of recent conversations, including one with 'Shea Brill (You)' and another titled 'Teams Meeting' with the note 'You: Created meeting notes f...'. The right pane, titled 'Teams Meeting', shows the 'Meeting Notes' tab selected. It features a rich text editor with a toolbar containing various formatting options like bold, italic, underline, and bullet points. Below the toolbar, the text 'Teams Meeting' is followed by 'Last edited: Just now'. Under the 'Notes' section, there is a single bullet point: 'Please take care of XYZ before this meeting.' A red arrow points to this bullet point. Below the 'Notes' section is an 'Agenda' section with a list of items: 'Intro', 'Presentation', 'Questions', and 'Closing'. A 'Join' button is visible in the top right corner of the meeting pane.

Microsoft Teams

Search

Activity

Chat

Teams

Calendar

Apps

Help

Teams Meeting

Chat

Files

Meeting Notes

3 more

Join

1

Teams Meeting

Notes

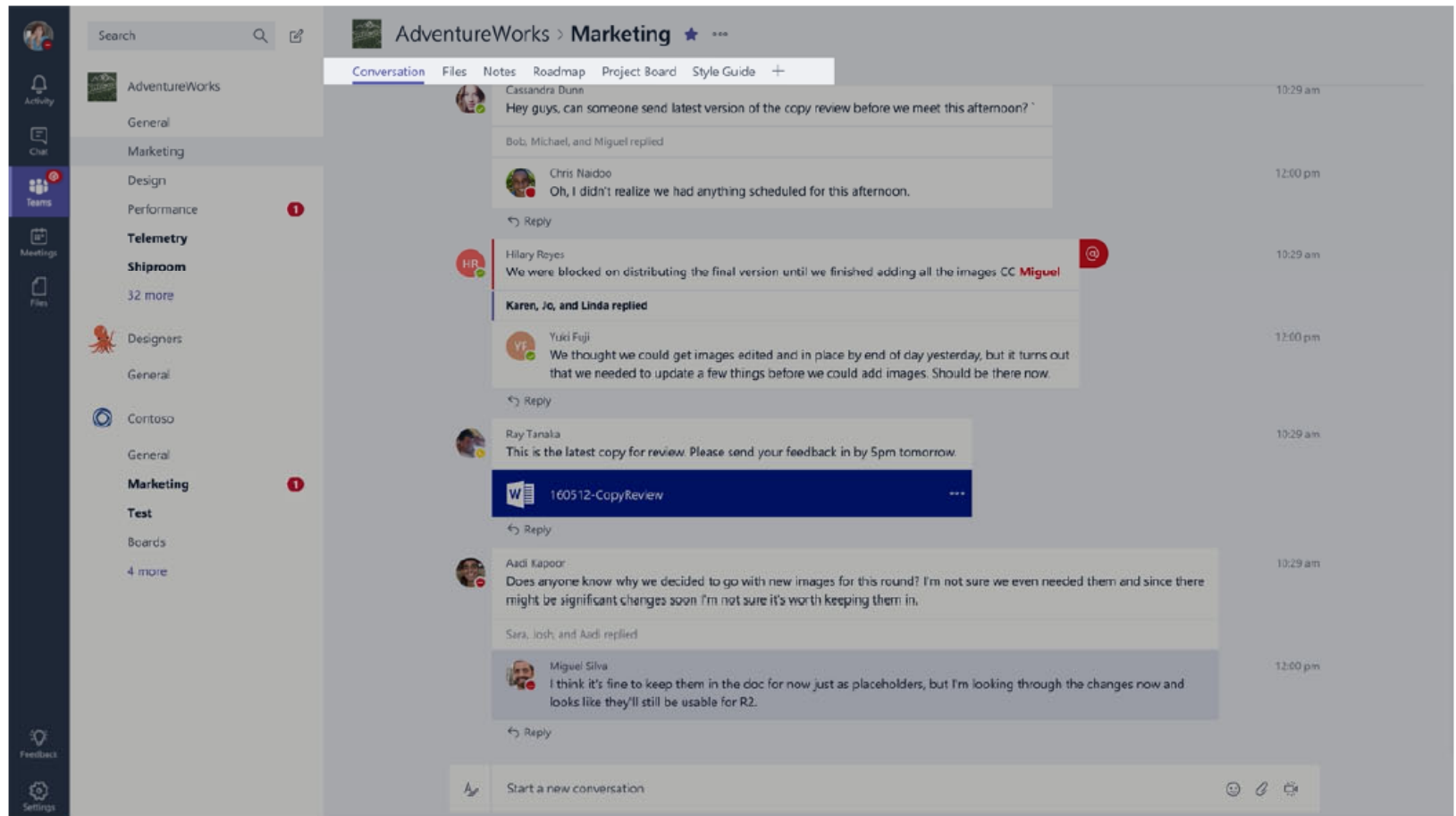
- Please take care of XYZ before this meeting.

Agenda

- Intro
- Presentation
- Questions
- Closing

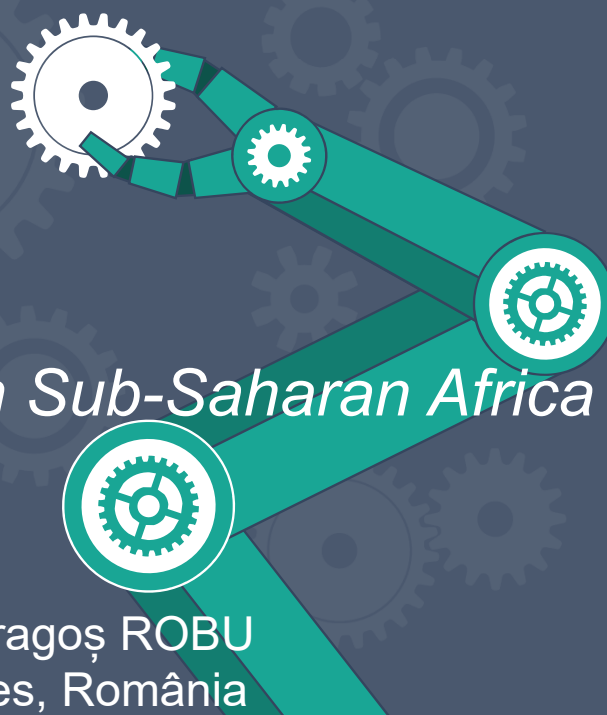
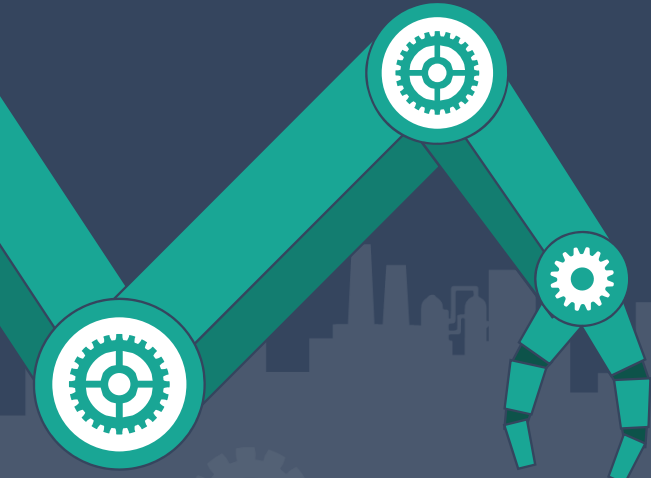
# Tabs

Tabs are always visible at the top and stay with the conversation, so everyone can get to them easily.



## Key aspects to consider regarding the future of distance education

- 1. Integration of Artificial Intelligence (AI):** AI can personalize learning experiences by analyzing students' learning patterns and adapting course materials to fit their pace and needs. AI-driven tools, such as intelligent tutoring systems, can provide customized support, feedback, and assessment, enhancing the educational experience.
- 2. Enhanced Virtual and Augmented Reality (VR/AR):** As VR and AR technologies become more accessible, they are expected to create immersive learning environments, allowing students to interact with 3D models, conduct virtual lab experiments, and explore historical sites or distant ecosystems as if they were there. This could greatly benefit disciplines like medicine, engineering, and the sciences.
- 3. Increased Use of Data Analytics:** Advanced data analytics can provide insights into student engagement, progress, and performance, enabling institutions to identify at-risk students early and offer tailored support. These analytics can also help improve course design and optimize instructional strategies based on what works best for students.
- 4. Global Classroom and Increased Accessibility:** The expansion of distance learning has opened up international collaborations and the concept of a "global classroom." Students from different regions and backgrounds can come together to learn, collaborate, and share perspectives. As internet access improves worldwide, more students will have access to quality education regardless of their geographic location.
- 5. Focus on Soft Skills and Interdisciplinary Learning:** Future distance education programs are likely to emphasize developing soft skills such as communication, collaboration, and problem-solving. The flexibility of online platforms also allows for interdisciplinary learning, where students can combine fields like technology, business, and humanities to better prepare for diverse career paths.
- 6. Microcredentials and Lifelong Learning:** As industries evolve, professionals increasingly need to upskill or reskill. Distance education is positioned to support lifelong learning, with microcredentials and shorter, skills-focused courses becoming more popular. These programs allow learners to gain relevant skills without committing to a full degree program.
- 7. Hybrid and Blended Learning Models:** Many institutions are likely to adopt hybrid models that combine in-person and online education, allowing for flexibility while retaining the benefits of face-to-face interaction. Blended learning models provide a balanced approach, where students can engage in online lectures but still participate in on-campus labs, workshops, or group activities.



THANK YOU!

*Cooperation for Holistic Agriculture Innovation Nests in Sub-Saharan Africa*

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